



At: Gadeirydd ac Aelodau'r Pwyllgor
Craffu Perfformiad

Dyddiad: 7 Hydref 2021

Rhif Union: 01824 712554

ebost: democrataidd@sirddinbych.gov.uk

Annwyl Gynghorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR CRAFFU PERFFORMIAD, DYDD IAU, 14 HYDREF 2021 am 10.00 am TRWY CYFRWNG FIDEO.**

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol, AD a Democrataidd

AGENDA

1 YMDDIHEURIADAU

2 DATGANIADAU O FUDDIANT

Yr Aelodau i ddatgan unrhyw gysylltiad personol neu gysylltiad sy'n rhagfarnu mewn unrhyw fater a nodwyd i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION Y CYFARFOD DIWETHAF (Tudalennau 5 - 12)

Derbyn cofnodion cyfarfod y Pwyllgor Craffu Perfformiad a gynhaliwyd ar 15 Gorffennaf 2021 (copi ynghlwm).

5 MEIFOD WOOD PRODUCTS (Tudalennau 13 - 78)

Ystyried adroddiad ar y cyd rhwng Rheolwr y Gwasanaethau Cleientiaid a'r Swyddog Comisiynu a Chynllunio (copi ynghlwm) a oedd yn rhoi manylion canlyniadau'r ymarfer ymgynghori a gynhaliwyd i fod yn sail i weithrediad gwasanaeth Meifod yn y dyfodol a dewisiadau posibl ar gyfer y gwasanaeth, gan gynnwys argymhelliad gan y Grŵp Tasg a Gorffen Aelodau, er mwyn i'r Pwyllgor lunio argymhellion i'r Cabinet mewn perthynas â darpariaeth y gwasanaeth yn y dyfodol.

6 RHAGLEN WAITH ARCHWILIO (Tudalennau 79 - 102)

Ystyried adroddiad gan y Cydlynnydd Craffu (copi ynghlwm) yn gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor a rhoi'r wybodaeth ddiweddaraf i'r aelodau am faterion perthnasol.

7 ADBORTH GAN GYNRYCHIOLWYR Y PWYLLGOR

Derbyn unrhyw ddiweddariadau gan gynrychiolwyr y Pwyllgor ar wahanol Fyrddau a Grwpiau'r Cyngor.

AELODAETH

Y Cynghorwyr

Arwel Roberts (Cadeirydd)

Hugh Carson Irving (Is-Gadeirydd)

Ellie Chard

Pete Prendergast

Martyn Holland

Peter Scott

Geraint Lloyd-Williams

Andrew Thomas

Bob Murray

David Williams

Paul Penlington

COPIAU I'R:

Holl Gynghorwyr er gwybodaeth
Y Wasg a'r Llyfrgelloedd
Cynghorau Tref a Chymuned

Cod Ymddygiad Aelodau

DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,
(enw)

*Aelod /Aelod cyfetholedig o
(*dileuer un)

Cyngor Sir Ddinbych

YN CADARNHAU fy mod wedi datgan buddiant ***personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-
(*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)*

Llofnod

Dyddiad

Noder: Rhowch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Mae tudalen hwn yn fwriadol wag

PWYLLGOR CRAFFU PERFFORMIAD

Cofnodion cyfarfod o'r Pwyllgor Craffu Perfformiad a gynhaliwyd yn trwy cyfrwng fideo, Dydd Iau, 15 Gorffennaf 2021 am 10.00 am.

YN BRESENNOL

Y Cynghorwyr Ellie Chard, Martyn Holland, Hugh Irving (Is-Gadeirydd), Bob Murray, Paul Penlington, Arwel Roberts (Cadeirydd), Pete Prendergast, Peter Scott ac Andrew Thomas

Aelodau'r Cabinet – Roedd y Cynghorwyr Bobby Feeley (Aelod Arweiniol Lles ac Annibyniaeth) a Huw Hilditch-Roberts, (Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltu â'r Cyhoedd) yn bresennol ar gyfer eitem 5 ar y rhaglen.

Arsylwr – y Cyngorydd Meirick Davies

HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol Cymunedau (NS); Pennaeth Cyllid ac Eiddo (SG); Prif Reolwr, Gwasanaethau Cymorth Cymunedol (AL), Prif Reolwr, Addysg a Gwasanaethau Plant (JW), Cydlynnydd Craffu (RE) a Swyddogion Pwyllgor (KEJ a SLW [Gweddarlledydd])

1 YMDDIHEURIADAU

Cynghorwyr Geraint Lloyd-Williams a David Williams

2 DATGAN CYSYLLTIAD

Datganodd yr aelodau canlynol gysylltiad personol yn eitem 5 ar y rhaglen -

Cyngorydd Arwel Roberts - Cadeirydd Grŵp Dementia Rhuddlan

Cyngorydd Paul Penlington – Ymddiriedolwr a Gwirfoddolwr gydag elusen Gofalwyr Ifanc ac mae ei wraig yn gweithio i elusen Gofalwyr Ifanc sy'n darparu gwasanaethau i'r Cyngor

3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Ni chodwyd unrhyw faterion brys.

4 COFNODION Y CYFARFOD DIWETHAF

Cyflwynwyd cofnodion y Pwyllgor Craffu Perfformiad a gynhaliwyd ar 10 Mehefin 2021.

Materion yn Codi –

Eitem 7 – Yr wybodaeth ddiweddaraf am Drawsnewid Anghenion Dysgu Ychwanegol (tudalen 10, pedwerydd pwynt bwled) – cadarnhawyd fod y broblem ynghylch llai o adnoddau ar gael i gynnal asesiadau drwy gyfrwng y Gymraeg yn broblem genedlaethol sy'n cael ei dwyn i sylw Llywodraeth Cymru yn rheolaidd a sonnir am y mater hefyd yn y Cynllun Strategol Cymraeg mewn Addysg nesaf yr ymgynghorir yn ei gylch dros y misoedd nesaf.

Eitem 8 - Adolygiad Perfformiad Blynyddol 2020 i 2021 (tudalen 13, ail bwynt bwled) - cadarnhaodd y Cynghorydd Paul Penlington ei fod wedi derbyn y dolenni perthnasol i weld yr wybodaeth y gofynnodd amdani yn y cyfarfod diwethaf ynghylch manylion costau'n ymwneud â Phrifyrdd, Cyfleusterau a Gwasanaethau Amgylcheddol ac Addysg a Gwasanaethau Plant.

PENDERFYNWYD y dylid derbyn a chymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 10 Mehefin 2021 fel cofnod cywir.

5 ADRODDIADAU BLYNYDDOL DRAFFT CYFARWYDDWR Y GWASANAETHAU CYMDEITHASOL 2019 – 2020 A 2020 - 2021

Croesawodd y Cadeirydd y Cyfarwyddwr Corfforaethol Cymunedau a'r Cynghorwyr Bobby Feeley, Aelod Arweiniol Lles ac Annibyniaeth a Huw Hilditch-Roberts, Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltu â'r Cyhoedd.

Cyflwynodd y Cynghorydd Bobby Feeley yr adroddiad (a ddosbarthwyd ymlaen llaw) a oedd yn cyflwyno'r adroddiadau blynyddol drafft ar gyfer 2019 – 2020 a 2020 – 21 i'r Pwyllgor ar gyfer craffu cyn eu cyflwyno i Arolygiaeth Gofal Cymru. Esboniwyd y rhesymau dros gyflwyno'r ddau adroddiad gan gofio bod Llywodraeth Cymru wedi gohirio'r angen i lunio adroddiad blynyddol ym Mawrth 2020 oherwydd pandemig Covid-19. Cyfeiriodd y Cynghorydd Feeley at y rôl arweiniol yr ymgwymerodd y Cyfarwyddwr Corfforaethol â hi yn ystod y pandemig ar lefel leol, rhanbarthol a chenedlaethol, gan barhau hefyd gyda'r gwaith arferol, a hynny'n aml iawn dan bwysau ariannol. Dangosai'r adroddiadau fod llawer wedi ei gyflawni o dan amgylchiadau hynod o anodd a gwelwyd cynnydd a gwelliannau mewn nifer o feysydd. Er mai prif gyfrifoldeb y Cynghorydd Feeley yw Gwasanaethau Cymorth Cymunedol, gwyddai fod gwasanaethau cyfun Addysg a Gwasanaethau Plant hefyd wedi darparu'r un gwasanaethau o ansawdd da i blant bregus. Roedd hi'n falch o allu bod yn rhan o lansiad canolfan blant newydd arloesol Bwthyn y Ddol. Roedd yr adroddiadau blynyddol yn adlewyrchu'n dda ar y timau sy'n gweithio ar draws y meysydd gofal cymdeithasol yn Sir Ddinbych a thalwyd teyrnged i'r staff gwych ac ymroddedig sy'n gweithio'n ddiflino i gynnig y gwasanaethau gorau bosibl. Wrth gloi, dywedodd y Cynghorydd Feeley ei bod yn hyderus y byddai Gwasanaethau Cymdeithasol Sir Ddinbych yn parhau i addasu a gwella a darparu'r gofal sydd ei angen ar drigolion y sir.

Diolchodd y Cyfarwyddwr Corfforaethol Cymunedau i'r holl gynghorwyr am eu cefnogaeth barhaus i wasanaethau Gofal Cymdeithasol i Blant ac Oedolion. Er bod Llywodraeth Cymru wedi dweud na fyddai angen llunio adroddiad ar gyfer 2019 – 20, teimlwyd y dylid bod yn gyfredol a llunio'r adroddiad hwnnw, er mwyn dangos hefyd yr hyn a gyflawnwyd yn ystod cyfnod hynod o anodd nas gwelwyd ei debyg o'r blaen. Talodd y Cyfarwyddwr Corfforaethol deyrnged i'r gweithlu gan gynnwys

gofalwyr anffurfiol, gofalwyr maeth a'r rhai a fu'n darparu gwasanaethau ar ran y Cyngor yn y sectorau annibynnol a gwirfoddol, ac i bawb a fu'n cynorthwyo. Ni ellid adleoli pawb i weithio ar y rheng flaen ond gwnaeth pobl o bob rhan o'r awdurdod ac ar draws cymunedau fanteisio ar y cyfle i gynorthwyo mewn ffyrdd eraill a gwneud gwaith er mwyn darparu gwasanaethau ar gyfer y rhai mwyaf bregus. Roedd y Cyfarwyddwr Corfforaethol yn falch o gyflwyno'r adroddiadau i'r aelodau gan bwysleisio cymaint a gyflawnwyd dros y ddwy flynedd ddiwethaf a chadarnhaoedd y byddai datblygiadau i'w gweld yn y meysydd gwaith hynny nad oedd wedi datblygu yn ôl y disgwyl. Roedd hi'n werth nodi bod staff ar hyn o bryd yn ymdrin â chynnydd mewn achosion a throsglwyddiadau Covid-19 yn y gymuned ac mewn lleoliadau gofal. Roedd y Cyfarwyddwr Corfforaethol yn croesawu'r gwaith craffu roedd yr aelodau'n ei wneud ar yr adroddiadau ac esboniodd fod y Prif Reolwyr Ann Lloyd a James Wood hefyd yn bresennol i ateb cwestiynau.

Yn ystod trafodaeth hir, gwnaeth y Pwyllgor dalu teyrnged i'r ymrwymiad a'r ymroddiad a ddangoswyd gan bawb yn y maes gofal cymdeithasol wrth iddyn nhw weithio'n ddiflino o dan amgylchiadau hynod o anodd, ac i'r rhai sy'n parhau i wneud hynny, gan fynd y filltir ychwanegol er mwyn gofalu am y rhai mwyaf anghenus. Manteisiodd y Pwyllgor ar y cyfle i ofyn cwestiynau a thrafod gwahanol agweddau ar yr adroddiadau gyda'r Cyfarwyddwr Corfforaethol, yr Aelodau Arweiniol a'r swyddogion a oedd yn bresennol.

Roedd prif feysydd y drafodaeth yn canolbwyntio ar y canlynol -

- roedd yr adroddiad yn dilyn y fformat a awgrymwyd gan Lywodraeth Cymru ac er y derbyniwyd nad oedd yr adroddiad yn rhoi llawer o fanylion, ceir nifer helaeth o wasanaethau ar draws Gofal Cymdeithasol i Blant ac Oedolion ac mae angen cydbwysedd o ran lefel yr wybodaeth sy'n cael ei chynnwys er mwyn sicrhau bod y ddogfen yn hygyrch i'r cyhoedd – croesawodd y Cyfarwyddwr Corfforaethol unrhyw destunau penodol sy'n codi o'r adroddiad y soniodd yr aelodau y dylid craffu arnyn nhw yn y dyfodol
- Comisiynodd awdurdodau lleol Wrecsam, Conwy a Sir Ddinbych wasanaeth cefnogi gan Credu - Gofalwyr Ifanc WCD sy'n darparu'r elfen fwyaf o gefnogaeth ac mae hefyd yn cynnwys gweithgareddau yn ystod y gwyliau, teithiau a digwyddiadau; er bod Covid-19 wedi effeithio ar y teithiau hynny, bydden nhw'n ailddechrau pan fo hynny'n bosibl a chynhaliwyd cyfarfodydd rheolaidd dros y we yn ystod y cyfnod.
Cyfeiriwyd hefyd at y Porth Cefnogi Plant a Theuluoedd a gwaith estyn allan a wneir gydag ysgolion i ganfod gofalwyr ifanc nad ydyn nhw o bosibl wedi cael eu cyfeirio gan deuluoedd/asiantaethau eraill i gael cefnogaeth. Cytunodd y swyddogion y bydden nhw'n rhoi mwy o fanylion am y mater hwnnw i'r Cynghorydd Paul Penlington y tu allan i'r cyfarfod.
- roedd dyfodiad Covid-19 wedi cyflymu'r cynlluniau i ddefnyddio atebion digidol i gefnogi ffyrdd newydd o weithio a darparu gwasanaethau a arweiniodd at welliannau sylweddol.
Mae defnyddio technoleg wedi bod yn fanteisiol iawn i rai pobl gan ei fod yn cyd-fynd yn well â'u hanghenion. Mae enghreifftiau o'r ffyrdd newydd o weithio ar gyfer Gwasanaethau i Oedolion a Phlant wedi eu cynnwys yn yr adroddiad ac mae'n faes a fydd yn parhau i gael ei ddatblygu. Er bod y ffyrdd newydd o

weithio wedi cael eu croesawu ar y cyfan, mae'n amlwg nad yw'r dulliau digidol hyn yn addas i bawb.

- rhoddwyd ychydig o gefndir ynghylch llwybr y blynyddoedd cynnar sy'n gynllun gan Lywodraeth Cymru, ynghyd â'r camau a gymerwyd yn Sir Ddinbych i integreiddio elfennau o fewn cylch gwaith mewnol yr awdurdod lleol tra bydd Addysg a Gwasanaethau Plant yn uno i sicrhau cyfnod pontio llyfn ar gyfer teuluoedd sy'n derbyn cefnogaeth, gan gynnwys Dechrau'n Deg.
Mae mwy o waith yn cael ei wneud am hyn gyda Chyngor Bwrdeistref Sirol Conwy ac mae gwaith hefyd yn mynd rhagddo ar lefel ranbarthol i rannu gwybodaeth ac arfer orau. Cyfeiriodd y Cynghorydd Ellie Chard at Raglen Dechrau'n Deg ac awgrymodd y gellid gwahodd rhieni i dreulio amser yn yr ysgol gyda'u plant er mwyn eu helpu i ddysgu drwy chwarae a datblygu mwy ar eu sgiliau iaith, llythrennedd a chymdeithasol. Croesawodd y Cadeirydd yr awgrym hwn.
- cytunodd y swyddogion gydag awgrym y Cynghorydd Martyn Holland y dylid cynnwys rhestr termau/mynegai yn yr adroddiad o'r termau sy'n cael eu defnyddio ar gyfer gwahanol brosiectau/dulliau gweithredu ayb.
- er bod elfen fach o ailgofrestru plant ar y gofrestr amddiffyn plant bob amser, mae'n anodd gwybod a oedd y cynnydd o'i gymharu â'r flwyddyn flaenorol o ganlyniad i Covid-19 neu beidio, a bydd angen edrych ar amgylchiadau'r teuluoedd unigol er mwyn penderfynu beth oedd y rheswm.
O ran atgyfeiriadau diogelu, nid yw Sir Ddinbych wedi gweld lefel yr atgyfeiriadau'n cynyddu ar yr un gyfradd ag awdurdodau lleol eraill, o ganlyniad i'r gwaith a wnaed ar ddechrau'r pandemig i nodi'r plant bregus a llunio cynlluniau i'w cefnogi. Hwyluswyd y gwaith hwn drwy uno'r adrannau Addysg a Gwasanaethau Plant.
- esboniwyd bod ap *Mind of My Own* yn un o'r dulliau a ddefnyddir i gyfathrebu er mwyn clywed barn pobl ifanc am eu gofal a'r gefnogaeth maen nhw'n ei chael, ac mae'n cael ei ddefnyddio gan tua 130 o bobl ifanc yn rheolaidd.
Aethpwyd ati i ganfod plant nad oedd o bosibl â mynediad at dechnoleg ddigidol ac mae cyllid hefyd ar gael at y diben hwnnw.
- oherwydd y pandemig, daeth y Cyngor yn ymwybodol o ofalwyr na wydden nhw amdany'n nhw o'r blaen, a daeth unigolion i ofyn am gymorth, ac aeth y gwaith gyda phartneriaid yn ei flaen i annog mwy o ofalwyr i fanteisio ar y gefnogaeth a defnyddio'r gwasanaethau sydd ar gael.
Er hyn, nid oedd rhai unigolion yn ystyried eu hunain yn ofalwyr ac mae'n debyg fod yna boblogaeth gudd o ofalwyr yn Sir Ddinbych sydd heb gyflwyno eu hunain. Parhaodd y gwaith gyda gofalwyr yn ystod y pandemig a dyma un o'r meysydd lle gwelwyd cynnydd dros y deunaw mis diwethaf
- mae gofal cymdeithasol wedi bod o dan bwysau ariannol cynyddol, fel sy'n wir am holl wasanaethau llywodraeth leol, ond mae gofyn i'r Cyngor ddarparu cyllideb gytbwys a dod i benderfyniadau anodd ynghylch blaenoriaethau.
Cafodd cyllid ychwanegol ei neilltuo ar gyfer gwasanaethau gofal cymdeithasol dros y blynyddoedd diwethaf ond gellid gwneud mwy gyda mwy o arian. Bu gofyn i bob adran wneud arbedion effeithlonrwydd ac yn yr adran Gofal Cymdeithasol i Oedolion a Phlant, roedd yr arbedion hynny'n briodol ac fe'u gosodwyd yn erbyn buddsoddiad ychwanegol mewn gwasanaethau cynaliadwy a ffyrdd newydd o weithio a'r gobaith yw y daw hynny â mwy o arbedion effeithlonrwydd dros amser. Gwnaed defnydd mawr o arian grant a chyllid partneriaeth drwy'r Bwrdd Partneriaeth Rhanbarthol hefyd, a'r her o ymdrin â

chyllid sydd â chyfyngiad amser arno, a'r angen i lunio strategaethau ymadael a nodi sut y gallai cyllid craidd gefnogi'r cynlluniau hynny wrth symud ymlaen.

- cyfeiriwyd yn yr adroddiad at y ffaith fod staff yn cael eu hymestyn i'r eithaf ac ymhelaethodd y Cyfarwyddwr Corfforaethol ar y pwysau eithriadol mae Covid-19 wedi ei osod ar staff, yr effaith ar lefelau salwch a darparu cymorth ar gyfer y rhai yr effeithiwyd arnyn nhw, a chyfeiriodd at gydweithwyr a phreswylwyr a gollwyd yn ystod y cyfnod hwnnw

- roedd pedwar Tîm Adnoddau Cymunedol wedi eu lleoli ym Mhrestatyn, Y Rhyl, Dinbych a Rhuthun i gyd-fynd â chlystyrau meddygon teulu a gwasanaethau iechyd ac er eu bod wedi eu lleoli yn y pedwar man hynny, roedd eu gwasanaethau'n estyn allan dros y sir gyfan.

Roedd y Timau Adnoddau Cymunedol yn cynnwys staff yr awdurdod lleol a'r bwrdd iechyd er mwyn darparu cefnogaeth iechyd a gofal cymdeithasol ddi-dor mewn cymunedau ym mhob rhan o'r sir

- Bu Addysg a Gwasanaethau Plant yn cydweithio i sicrhau bod gan blant a phobl ifanc fynediad at offer TG, serch hynny, roedd cryn oedi gyda'r cyflenwad oherwydd y galw uchel ac ni dderbyniwyd rhai archebion hyd heddiw.

Ystyriwyd amgylchiadau teuluoedd yn ofalus fel rhan o'r broses honno a chafwyd nifer fechan o achosion lle na ddarparwyd offer ar ôl nodi'r risgiau a chynigiwyd dulliau cefnogi eraill. Soniodd y Cynghorydd Huw Hilditch-Roberts am ffyrdd arloesol o sicrhau mynediad digidol at Google Classroom drwy X-box a PlayStation ac ychwanegodd fod pob plentyn/cartref a ofynnodd amdano wedi cael mynediad digidol. Sicrhawyd cysylltiad rheolaidd a pharhaus gyda phlant a ystyriwyd yn fregus ac roedd hynny wedi golygu bod llai o atgyfeiriadau diogelu wedi eu gwneud o'i gymharu â chynnydd mewn awdurdodau lleol eraill.

- gweithiodd yr Un Pwynt Mynediad yn hynod o dda yn ystod y pandemig a dylid ei ganmol. Rhoddwyd canmoliaeth hefyd i staff a ymgymherodd â gwaith gwirfoddol, yn ogystal â llawer o grwpiau gwirfoddol.

- roedd yr anhawster i recriwtio a chadw staff gofal yn broblem genedlaethol ac mae Sir Ddinbych yn parhau i gynnal ymgyrchoedd recriwtio er mwyn denu staff newydd.

Roedd problemau'n parhau ynglŷn â chyflogau teg, a thelerau ac amodau, a chyfeiriwyd at gynlluniau rhanbarthol a chenedlaethol i fynd i'r afael â'r broblem. Mae Sir Ddinbych yn ymwneud â datblygu Strategaeth Genedlaethol i'r Gweithlu ym maes gofal cymdeithasol yn ogystal ag ymgyrch sy'n bodoli ers peth amser gan Gofal Cymdeithasol Cymru. Roedd y Cyfarwyddwr Corfforaethol hefyd yn rhan o Weithgor Gofal Teg y Gweinidogion sy'n gweithio gyda Llywodraeth Cymru, yr undebau a chynrychiolwyr cyflogwyr ar degwch ym maes gofal cymdeithasol. Rhoddwyd mwy o fanylion am y broses adleoli a welwyd yn ystod Covid-19, pan symudwyd staff i waith gofal ar y rheng flaen a swyddi eraill, ac ar brydiau gwnaeth rheolwyr oedd â phrofiad o weithio ym maes gofal cymdeithasol ymgymryd â swyddi ar y rheng flaen mewn cartrefi gofal pan oedd prinder. Gwnaed yr holl waith hwnnw ar ewyllys da ac roedd gallu'r staff i gefnogi'r trigolion mwyaf bregus pan oedd angen gwneud hynny'n wirioneddol wych.

- rhoddwyd mwy o fanylion am ddatblygiad Bwthyn y Ddol mewn partneriaeth â Chyngor Bwrdeistref Sirol Conwy a Bwrdd Iechyd Prifysgol Betsi Cadwaladr, lle rhoddir cymorth preswyl byrdymor i blant a phobl ifanc yn lleol.

Mae tîm amlddisgyblaethol yn cynnig dulliau ymyrryd pwrpasol dan arweiniad timau clinigol ar gyfer achosion risg uchel cymhleth, gan ychwanegu at y gwaith

ataliol yn y rhanbarth. Cyfeiriwyd hefyd at weinyddiaeth bosibl y cwmni a gyflogwyd i adeiladu'r cyfleuster ac mae gwaith yn mynd rhagddo gyda chydweithwyr o'r adrannau cyfreithiol a chaffael ynghylch y ffordd orau i symud y prosiect yn ei flaen. Teimlai'r Cynghorydd Meirick Davies y dylai'r aelodau fod wedi bod yn ymwybodol o'r sefyllfa'n gynharach ac esboniodd y Cynghorydd Huw Hilditch-Roberts y materion cyfreithiol sy'n ymwneud â'r mater ond cadarnhaodd y byddai'n rhannu unrhyw wybodaeth newydd gyda'r aelodau, yn ogystal â rhoi gwybod iddyn nhw pan fyddai'r sefyllfa'n fwy eglur.

- bu'r pandemig yn eithriadol o anodd i oedolion ag anableddau gan nad oedd rhai o wasanaethau'r cyngor ar gael oherwydd rheolau a chyfyngiadau'n ymwneud â Covid-19, a oedd hefyd yn cynnwys y rhan fwyaf o gynlluniau cyfleoedd gwaith.

Cafwyd cadarnhad gan y Tîm Anableddau Cymhleth fod y defnyddwyr gwasanaeth a oedd angen cefnogaeth wedi parhau i'w derbyn drwy gydol y cyfnod a chadwyd cysylltiad drwy'r cyfan. O ran cyfleoedd gwaith, aeth tîm bach 'Canfod Swyddi' ati i ganfod lleoliadau gwaith a swyddi ar gyfer pobl anabl ynghyd â chanfod cyfleoedd o fewn y cyngor. Bu trafodaethau gyda Hamdden Sir Ddinbych Cyf. ynghylch cyfleoedd i gynnig lleoliadau gwaith am dâl ac mae gwaith hefyd yn parhau gyda Sir Ddinbych yn Gweithio. Mae gwaith hefyd yn mynd rhagddo i aildddechrau rhai o'r cyfleoedd gwaith wrth i sefyllfa Covid-19 ganiatáu hynny. Cyfeiriwyd at yr adolygiad o gyfleoedd gwaith sy'n cynnwys Meifod (Cynnyrch Pren) yn Ninbych a bydd proses ymgynghori'n dechrau yn ei gylch yn fuan. Bydd nodyn briffio'n cael ei baratoi am hynny a bydd yn cael ei rannu'n fuan er mwyn esbonio'r sefyllfa a'r gefnogaeth i ddefnyddwyr gwasanaeth. O ran llety ar gyfer oedolion ag anableddau, roedd rhai wedi eu hadeiladu'n bwrpasol ond gwnaed addasiadau hefyd i eiddo roedd unigolion yn byw ynddyn nhw'n barod

- gwelwyd cynnydd yn nifer yr achosion iechyd meddwl yn enwedig mewn cymunedau gwledig ac yn y gymuned ffermio dros Gymru, a fu'n ganolbwynt ar gyfer nifer o brosiectau a gwaith a wnaed drwy'r rhanbarth ac ar draws yr holl wasanaethau iechyd meddwl yn y sector cyhoeddus, y trydydd sector ac mewn sefydliadau eraill.

Cynhyrwyd llyfryn dwyieithog yn benodol ar gyfer pobl sy'n gweithio yn y gymuned ffermio ac sy'n byw mewn ardaloedd gwledig ynghylch y gefnogaeth a'r cyngor sydd ar gael ar gyfer materion iechyd meddwl a chyfeiriwyd pobl at wasanaethau eraill. Cytunodd y Cyfarwyddwr Corfforaethol y byddai'n rhoi copi o'r llyfryn i'r Cynghorydd Meirick Davies.

Ar ddiwedd y drafodaeth, diolchodd y Cadeirydd i bawb a oedd yn bresennol am eu cyfraniadau gwerthfawr yn y gwaith craffu cynhwysfawr a wnaed ar yr adroddiadau blynyddol. Ar ran y Pwyllgor, diolchodd y Cadeirydd i'r Cyfarwyddwr Corfforaethol Cymunedau a'r staff am yr holl waith roedden nhw wedi ei wneud o dan amgylchiadau hynod o anodd, gan fynd i tu hwnt i'r holl ddisgwyliadau. Diolchodd y Cyfarwyddwr Corfforaethol Cymunedau i'r aelodau am eu cefnogaeth barhaus ac am werthfawrogi'r holl waith caled a wnaed a chytunodd y byddai'n dweud wrth y staff yn uniongyrchol pa mor ddiolchgar yw'r Pwyllgor am eu gwaith.

PENDERFYNWYD, yn amodol ar y sylwadau uchod a bod yr wybodaeth y gofynnwyd amdani'n cael ei darparu, y dylid cadarnhau bod yr adroddiadau'n rhoi darlun eglur o'r perfformiad yn 2019 – 2020 a 2020 – 21.

Ar y pwynt hwn (11.40am) cymerodd y pwyllgor seibiant am egwyl luniaeth.

6 RHAGLEN WAITH ARCHWILIO

Cyflwynodd y Cydlynnydd Craffu adroddiad (a ddosbarthwyd ymlaen llaw) yn gofyn i aelodau adolygu rhaglen waith y pwyllgor a rhoi diweddariad ar faterion perthnasol.

Cafwyd trafodaeth yn ymwneud â'r materion canlynol:-

- ni fydd yr adroddiadau a drefnwyd ynghylch Arholiadau Allanol ac Asesiadau Athrawon Dros Dro (Medi) ac Arholiadau Allanol wedi'u Gwirio (lonawr) yn dod i law oherwydd diffyg data cymharol a data meincnodi.
Wrth ymateb i gwestiynau, cadarnhaodd y Cynghorydd Huw Hilditch-Roberts y gellid rhannu data arholiadau dros dro Sir Ddinbych gyda'r aelodau ond nad oes data cymharol ar gael o awdurdodau lleol eraill o ganlyniad i orchymyn gan Lywodraeth Cymru. Serch hynny, mae nifer o faterion yn ymwneud ag addysg y dylid craffu arnyn nhw'n ddiweddarach yn y flwyddyn
- cytunwyd y dylai cyfarfod mis Medi barhau gyda'r eitem yn ymwneud â Gofal Iechyd Cefndy ac os yw'n bosibl, dylid dwyn ymlaen yr adroddiad am System Rheolwyr Perthynas â Chwsmeriaid (CRM) i'r cyfarfod hwnnw a drefnwyd ar gyfer mis Tachwedd.
Teimlai'r Cynghorydd Huw Hilditch-Roberts y byddai hefyd yn ddefnyddiol i'r aelodau pe bai'r adroddiad yn dangos sut mae pob gwasanaeth unigol yn bwydo i'r system CRM a'r pwysigrwydd a'r manteision i bob unigolyn a gwasanaeth drwy ddilyn y drefn gywir. Cytunwyd y byddai'r Cydlynnydd Craffu yn penderfynu a yw'r gwasanaeth mewn sefyllfa i baratoi'r adroddiad erbyn mis Medi a dylid hefyd cynnwys y materion a godwyd gan y Cynghorydd Huw Hilditch-Roberts
- gofynnwyd i'r aelodau gyflwyno unrhyw ffurflenni cynigion ynghylch testunau i'w craffu (gan gynnwys unrhyw destunau sy'n codi o Adroddiadau Blynnyddol Cyfarwyddwr y Gwasanaethau Cymdeithasol a drafodwyd yn gynharach yn y cyfarfod) cyn y cyfarfod nesaf a drefnwyd ar gyfer Grŵp y Cadeiryddion ac Is-Gadeiryddion Craffu ar 9 Medi.

PENDERFYNWYD, yn amodol ar y diwygiadau y cytunwyd arnyn nhw uchod, y dylid cymeradwyo rhaglen gwaith i'r dyfodol y Pwyllgor fel y manylir amdani yn Atodiad 1 yr adroddiad.

7 ADBORTH GAN GYNRYCHIOLWYR PWYLLGORAU

Esboniodd y Cynghorydd Hugh Irving wrth yr aelodau mai ef yw cynrychiolydd y Pwyllgor ar y grwpiau/fforymau canlynol -

- Gwasanaethau Cwsmeriaid a Chymunedau (Her Gwasanaeth) – yn anffodus ni lwyddodd i fynychu'r cyfarfod am yr heriau gwasanaeth a gynhaliwyd ar 14 Mehefin
- Gwasanaethau Gwellu Busnes a Moderneiddio (Her Gwasanaeth) – roedd y cyfarfod a gynhaliwyd ar 30 Mehefin yn cynnwys llawer o drafodaeth am Covid-

19 a'r gwaith adfer, a chytunwyd y byddai cofnodion y cyfarfod hwnnw'n cael eu rhannu gyda'r aelodau

- Bwrdd Prosiect Adeilad y Frenhines – mae'r Bwrdd yn cyfarfod bob pythefnos ar hyn o bryd er mwyn cadw llygad manwl ar y prosiect ac mae llawer o'r drafodaeth yn gyfrinachol ac ni ellir ei rhannu mewn cyfarfod cyhoeddus.

Er bod y prosiect yn wynebu heriau, cadarnhawyd bod pawb yn gweithio er mwyn sicrhau bod y prosiect yn cael ei gwblhau'n llwyddiannus. Wrth ystyried y ffordd orau i symud ymlaen a sut i adrodd yn ôl wrth yr aelodau'n briodol, awgrymwyd y gallai'r prosiect fod yn destun ar gyfer craffu yn y dyfodol ac y dylai'r Cydlynedd Craffu ymdrin â'r mater a'r amserlenni ar gyfer craffu os credir bod hynny'n briodol.

Atgoffodd y Cynghorydd Peter Scott yr aelodau y bydd cyfarfod arbennig y Pwyllgor Craffu Cymunedau yn cael ei gynnal ar 26 Gorffennaf i ystyried gwaith y Grŵp Tasg a Gorffen ar yr Asesiad o Lety Sipsiwn a Theithwyr.

Cadarnhaodd y Cynghorydd Ellie Chard y byddai'n cynrychioli'r Pwyllgor yn yr Her Gwasanaeth ar gyfer Addysg a Gwasanaethau Plant ar 19 Gorffennaf a chadarnhaodd y Cadeirydd y byddai'n cynrychioli'r Pwyllgor yn yr Her Gwasanaeth ar gyfer Gwasanaethau Cymorth Cymunedol ar 19 Gorffennaf.

PENDERFYNWYD y dylid derbyn a nodi'r adroddiadau ar lafar.

Wrth gloi'r cyfarfod, diolchodd y Cadeirydd i bawb am fynychu ac am gyfrannu at y trafodaethau.

Daeth y cyfarfod i ben am 12.05pm.

Adroddiad i'r	Pwyllgor Craffu Perfformiad
Dyddiad y Cyfarfod	14 Hydref 2021
Aelod Arweiniol	Y Cynghorydd Bobby Feeley
Cadeirydd y Grŵp Tasg a Gorffen	Y Cynghorydd Christine Marston
Swyddog	Phil Gilroy (Pennaeth y Gwasanaethau Cymorth Cymunedol)
Awduron yr adroddiad	Katie Newe (Rheolwr Gwasanaethau i Gleientiaid) a Jeni Andrews (Swyddog Comisiynu a Chynllunio)
Teitl	Meifod Wood Products

1. Am beth mae'r adroddiad yn sôn?

- 1.1. Mae'r adroddiad yn cynnwys gwybodaeth am y sefyllfa bresennol ym Meifod, ymarfer ymgysylltu diweddar gyda rhanddeiliaid o flaenoriaeth, a dewisiadau posib ar gyfer dyfodol Meifod.
- 1.2. Mae'r adroddiad yn cynnwys argymhelliad gan y Grŵp Tasg a Gorffen Aelodau a sefydlwyd gan y Pwyllgor hwn i ystyried cynigion ar gyfer moderneiddio gwasanaethau gofal cymdeithasol yn fewnol.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

- 2.1. I amlinellu'r sefyllfa bresennol ym Meifod.
- 2.2. I wneud Aelodau yn ymwybodol o'r broses ymgysylltu, manylion ar yr adborth a gafwyd gan randdeiliaid o flaenoriaeth a gwybodaeth arall sy'n berthnasol i ddyfodol Meifod.

2.3. I grynhoi'r dewisiadau posib i Aelodau eu hystyried.

3. Beth yw'r Argymhellion?

3.1. Bod Aelodau yn ystyried y problemau y mae Meifod yn ei wynebu.

3.2. Bod Aelodau yn ystyried yr adborth gan y rhanddeiliaid hynny sydd wedi cymryd rhan yn yr ymarfer ymgysylltu, a hynny cyn cyflwyno adroddiad i'r Cabinet.

3.3. Bod Aelodau yn ystyried y manteision, anfanteision a'r risgiau yn gysylltiedig â'r dewisiadau posib (o fewn cyd-destun 3.1 a 3.2) ac i adrodd ar eu safbwyntiau i'r Cabinet.

3.4. Bod Aelodau yn arbennig yn ystyried canlyniad canlynol y Grŵp Tasg a Gorffen Aelodau:

“Cytunwyd: bod, ar ôl ystyried y problemau y mae Meifod yn ei wynebu a'r heriau yn gysylltiedig â'r ymgysylltu gyda rhanddeiliaid, ynghyd â'r adborth a dderbyniwyd gan y rhanddeiliaid hynny wnaeth gymryd rhan yn yr ymarfer ymgysylltu, yn ogystal â'r manteision, anfanteision a'r risgiau yn gysylltiedig â'r dewisiadau posib sy'n cael eu cyflwyno, bod y Grŵp yn cymeradwyo i'r Pwyllgor Craffu Perfformiad ei fod yn ei argymhell i'r Cabinet fod –

Meifod yn cael ei ail-agor fel gwasanaeth sy'n cael ei redeg gan y Cyngor, gyda llai o weithgareddau a ffyrdd newydd o weithio (fel yn Opsiwn 1 yn Atodiad 7 o'r adroddiad); a bod gwaith yn cael ei ddechrau i sicrhau sefydliad/menter gymdeithasol allanol i ddarparu amrywiaeth o weithgareddau i bobl o'r adeilad Meifod presennol (efallai mai nid gweithgareddau gwaith coed a fydd yn cael eu cynnig) gyda'r bwriad o edrych ar gynaliadwyedd hirdymor Meifod (fel yn Opsiwn 2 yn Atodiad 7 o'r adroddiad).”

4. Manylion yr Adroddiad

4.1 **Cefndir:** Mae Meifod yn wasanaeth cyfleoedd gwaith wedi'i reoli gan Gyngor Sir Ddinbych i oedolion gydag Anableddau Dysgu. Mae wedi'i leoli mewn uned ffatri yn Ninbych, gyda CSDd yn talu rhent blyneddol. Mae Meifod wedi datblygu enw da am y gwaith coed y maen nhw'n ei gynhyrchu a'i werthu a heb drio wedi dod yn fusnes yn ogystal â gwasanaeth. Fodd bynnag, nod gwreiddiol Meifod oedd darparu cyfleoedd dysgu a datblygu sgiliau i'r bobl sy'n mynychu ac mae'r Cyngor wedi, ers

nifer o flynyddoedd, ei chael yn anodd cydbwyso'r galw cystadleuol o redeg busnes a gwasanaeth ar yr un pryd. Mae adolygiad 2019 o'r gwasanaethau wedi cynnig allanoli Meifod ond daeth y gwaith i stop oherwydd gorfod adleoli staff Gwasanaethau Cymorth Cymunedol.

4.2 **Y sefyllfa bresennol:** Caewyd Meifod ar ddiwedd Mawrth 2020 oherwydd y cyfnod clo ac fe gafodd staff eu hadleoli neu'n hunanyngysu. Dydi Meifod heb allu ail-agor. Mae'r rhesymau dros ohirio'r weithred o ail-agor Meifod wedi'i amlinellu yn **atodiad 1 (materion presennol)**. Cyn y gellir gwneud penderfyniad i ail-agor, mae'r Cyngor angen ystyried ac adolygu dyfodol hirdymor Meifod, gan gymryd i ystyriaeth y gost o ail-agor, a'r costau refeniw cynyddol, ynghyd â safbwyntiau'r rhanddeiliaid perthnasol ac effaith y newidiadau. Tra bod Meifod yn parhau i fod ar gau mae GCC yn gweithio i sicrhau fod yr unigolion wedi'u heffeithio yn cael profi cyfleoedd eraill. Dydi rhai unigolion ddim yn dymuno dychwelyd i Meifod tra bod eraill yn awyddus i'r gwasanaeth ail-agor.

4.3 **Ymgysylltu:** Gwyddwn fod gan nifer o bobl safbwyntiau cryf am werth y gwasanaethau sy'n cael eu darparu gan Meifod. Y flaenoriaeth sydd wedi bod yw ymgysylltu â phobl a fyddai wedi cael eu heffeithio fwyaf gan unrhyw newidiadau i weithgareddau wedi'u hariannu gan ofal cymdeithasol yn Meifod, yn bennaf, pobl sydd wedi mynychu Meifod, eu teuluoedd a staff sy'n gweithio yno neu'n atgyfeirio pobl yno. Mae'r gwaith ymgysylltu wedi bod yn heriol. Mae cydlynu'r gwaith hwn wedi bod yn anodd yn ystod y gwyliau haf, ond nid oedd modd gohirio'r gwaith ymgysylltu hwn tan yr Hydref gan y byddai'n gohirio'r penderfyniad ar ddyfodol Meifod ymhellach. Mae manylion llawn o'r ymarfer ymgysylltu i'w cael yn **atodiad 2 – ymgysylltu**.

4.4 **Adborth o'r ymgysylltu:** Mae teuluoedd a staff wedi ymateb mewn gwahanol ffyrdd. Mewn rhai achosion mae nifer o arolygon wedi eu llenwi gan wahanol aelodau o deulu'r un unigolyn. Mae teuluoedd/gofalwyr i 12 o bobl wedi dewis peidio ag ymateb. Mae 7 o ddinasyddion wedi cymryd rhan mewn ymgysylltiad wyneb yn wyneb, ar-lein, dros y ffôn ac ymgysylltiad 1:1 wedi'i hwyluso gan sefydliad eiriolaeth annibynnol. (Gweler **atodiadau 3, 4, 5a a 5b – darganfyddiadau'r ymgysylltu** ar gyfer amlinelliad o'r adborth.) Gan gymryd i ystyriaeth y cyfraddau ymateb isel a'r heriau gyda'r broses ymgysylltu, y negeseuon yw:

- Mae dinasyddion sydd wedi ymgysylltu wedi mynegi eu bod nhw'n gwerthfawrogi Meifod a natur benodol y gwaith yr oedden nhw'n ei wneud ym Meifod. Roedden

nhw hefyd yn ei gweld yn anodd dychmygu dewisiadau gwaith eraill i ddyheu ar eu cyfer, ond hefyd yn nodi nad oes digon o ddewis pan ddaw hi'n fater o wneud pethau gwahanol.

- Mae teuluoedd a gofalwyr yn gwerthfawrogi Meifod am eu hystod eang o resymau. Mae bron iawn pob ymatebwr yn teimlo ei bod yn bwysig iawn i'r person yr oedden nhw'n gofalu amdano i gael trefn feunyddiol ac i deimlo fel eu bod nhw'n rhan o weithlu gyda gwaith i'w gyflawni. Mae'r rhan fwyaf yn teimlo bod y math o weithgareddau sy'n cael eu cynnig a'r staff yn bwysig iawn. Mae rhai o'r ymholiadau a phryderon ychwanegol a godwyd gan rai teuluoedd yn dynodi fod cyfran o fynychwyr Meifod wedi cael eu heffeithio'n sylweddol, a hynny'n gorfforol ac yn emosiynol drwy beidio â mynychu Meifod.
- Mae'r holl staff sydd wedi ymateb yn teimlo fod dysgu sgiliau newydd yn bwysig iawn, a bron iawn pawb yn teimlo fod sgiliau'r staff a'r rheolwyr yn bwysig iawn.
- Yr hyn sy'n llai eglur yw'r rhesymau pam fod rhai pobl ddim eisiau dychwelyd i Meifod.

4.5 **Galw ar gyfer y dyfodol:** Mae GCC angen ystyried newidiadau i'r lefel a'r math o alw.

- Yn y 2 flynedd cyn y cyfnod clo roedd y nifer o bobl yn mynychu Meifod wedi lleihau o oddeutu 31 i tua 21 (cofrestrau o 2018 i 2020).
- Mae'r nifer o sesiynau yr oedd rhai pobl yn ei mynychu ym Meifod wedi lleihau hefyd (cofrestrau o 2012 i 2020).
- O'r 24 o bobl yn mynychu Meifod cyn y cyfnod clo, mae 7 wedi dweud yn ddiweddar nad ydyn nhw'n dymuno mynychu Meifod rhagor a 2 arall wedi dweud eu bod nhw'n nerfus am ddychwelyd tra bod hi'n bosib dal Covid yn y gymuned.
- Mae atgyfeiriadau newydd i Meifod wedi lleihau yn sylweddol ers cyflwyno Deddf Gwasanaethau Cymdeithasol a Llesiant yn 2014. Wrth ymateb i'r Ddeddf mae dinasgyddion wedi cael eu hannog a'u cefnogi i gael mynediad i weithgareddau yn seiliedig yn y gymuned (prif ffrwd) yn hytrach na chael eu darparu gyda gwasanaethau statudol.
- Mae cyfweiliadau gyda Gweithwyr Cymdeithasol yn 2018 yn dangos eu bod nhw'n fwy tebygol o gyfeirio dinasgyddion at weithgareddau a phrosiectau anstatudol yn seiliedig yn y gymuned. Mae hynny wedi cael effaith ar yr holl Ddarparwyr – yn fewnol ac allanol.
- Mae newid demograffig yn golygu fod pobl ifanc gydag anableddau dysgu llym ag

anghenion iechyd cymhleth y fwy tebygol o oroesi i oedolaeth.

- Mae'r ffactorau hyn wedi cael effaith uniongyrchol ar y nifer o bobl sy'n cael eu hatgyfeirio, ac ar anghenion yr unigolion sy'n cael eu hatgyfeirio – mae niferoedd atgyfeirio wedi lleihau, ond mae cymhlethdod o ran anghenion y bobl hynny sy'n cael eu hatgyfeirio wedi cynyddu. Mae'r holl ffactorau hyn yn golygu fod y nifer o bobl sydd angen gwasanaeth gan Meifod rŵan wedi lleihau o tua 31 o bobl yn 2018 i tua 16 o bobl rŵan. Gweler **atodiad 6 (Dinasyddion Meifod)**. (DS: Roedd y rhan fwyaf yn mynychu gwasanaethau eraill hefyd).

- 4.6 **Dewisiadau ar gyfer dyfodol Meifod:** O ystyried yr amgylchiadau presennol, mae nifer o ddewisiadau i'w hystyried o ran dyfodol Meifod. Mae **Atodiad 7 (dewisiadau)** yn darparu crynodeb o'r manteision a'r anfanteision ar gyfer pob dewis, ynghyd ag amlinelliad o rai o'r risgiau.

5 Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Mae cefnogi pobl gydag anableddau i ddysgu sgiliau newydd yn cefnogi'r flaenoriaeth i adeiladu cadernid ac annibyniaeth.

6 Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

- 6.1 Cyn y pandemig byddai'r gost net flynyddol i CSDd i gynnal Meifod oddeutu £170,000 y flwyddyn. Roedd y costau gros o redeg y gwasanaeth yn uwch na hyn, ond roedd gwerthu cynnyrch pren gwerth oddeutu £64,000 wedi helpu i leihau'r costau. (2019/20)
- 6.2 Yn hanesyddol mae Meifod ynghyd â'r rhan fwyaf o waith mewnol a gwasanaethau cyfleoedd dydd wedi bod yn ddrytach (bob person i bob sesiwn) na gwasanaethau allanol tebyg (amcangyfrif o gostau unedau wedi'u hamlinellu yn nata adolygu 2018/19).
- 6.3 Mae'r gost o ail-agor a rhedeg Meifod yn mynd i fod yn uwch na chyn y pandemig. Mae nifer o resymau dros hyn. Mae'r rhain yn cynnwys:
- Cynnydd yng nghost deunyddiau crai ar gyfer cynnyrch pren – er enghraifft costau wedi cynyddu o 157% o £1220 i £3135 ar gyfer pecyn o goed

- Cynnydd mewn costau gwresogi – amcangyfrifwyd fod costau gwresogi yn ystod 2019/20 tua £5,500. Byddai'r costau hyn 50% yn uwch gyda system newydd.
- Lleihad mewn cynhyrchiant a gwerthiant gan fod llai o bobl yn mynychu.
- Mae'r rhent blynyddol yn mynd i gynyddu £8,000 y flwyddyn, i £33,000
- Llai o bobl yn mynychu sy'n golygu yn gymesurol bydd yn costio mwy (bob person) i ddarparu staff a bydd llefydd gwag oherwydd y lleihad mewn galw.

6.4 Mae unigolion sy'n byw gartref yn cael cynnig cefnogaeth arall trwy wasanaethau eraill sy'n bodoli. Mae hynny'n cynnwys oriau o gefnogaeth ychwanegol trwy adleoli staff wedi'u comisiynu, pobl sy'n byw mewn tai â chymorth yn cael eu cefnogi gan oriau ychwanegol y staff yn eu lleoliad byw â chymorth. Mae rhai unigolion wedi sicrhau gweithgareddau a gwasanaethau mewn sefydliadau eraill yn barod ac wedi dweud y byddai'n well ganddyn nhw barhau gyda'r sefydliad newydd. Mae oriau ychwanegol a gweithgareddau eraill yn cael eu hariannu gan y GCC.

7 Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

Roedd yn bwysig cynnal yr ymarfer ymgysylltu er mwyn gwybod yr effaith posib y byddai'r newidiadau yn eu cael ar y rhanddeiliaid o flaenoriaeth. Rŵan bod y rhan cyntaf o'r broses ymgysylltu wedi'i gwblhau, mae grŵp rhanddeiliaid yn cael ei sefydlu a fydd yn canolbwyntio ar gwblhau'r Asesiad o Effaith ar Les ac ar yr hyn y mae'r rhanddeiliaid o flaenoriaeth wedi'i ddweud am yr effaith yn sgil newidiadau posib. (Gweler **atodiad 8** ar gyfer cylch gorchwyl drafft.)

8 Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

- 8.1 Mae ymgysylltu wedi cael ei ganolbwyntio ar rhanddeiliaid o flaenoriaeth am y rhesymau a nodwyd uchod.
- 8.2 Mae'r Grŵp Tasg a Gorffen a sefydlwyd gan y Pwyllgor i ystyried moderneiddio gwasanaethau gofal mewnol wedi ystyried yr adroddiad ac mae'r argymhelliad wedi'i gynnwys ym Mharagraff 3.4.

9 Datganiad y Prif Swyddog Cyllid

Mae'r adroddiad yn nodi'n glir y problemau a'r dewisiadau wrth symud ymlaen. Mae yna nifer o gyfyngiadau ynglŷn â'r hyn all ddigwydd, fel hyd y les sydd ar ôl, sy'n golygu bod cynnydd mewn costau tymor byr yn debygol. Fodd bynnag, mae dewisiadau ar gael gallai olygu lleihau'r faich ariannol yn y tymor canolig. Yn amlwg mae'n iawn i ystyried y dewisiadau hyn wrth ystyried canlyniadau'r holl ymgynghoriadau, a bydd cyllid yn ceisio gweithio'n agos gyda'r gwasanaeth wrth symud ymlaen i gryfhau'r rhagolygon ariannol o'r dewisiadau amrywiol i helpu wrth wneud y penderfyniad terfynol.

10 Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

10.1 Mae'r risgiau yn gysylltiedig â'r dewisiadau gwahanol ar gyfer Meifod wedi'u cynnwys yn **atodiad 7**.

10.2 Mae gan rai pobl safbwyntiau cryf am Meifod. Mae yna berygl fod unigolion a grwpiau sydd ddim yn rhanddeiliaid o flaenoriaeth yn cael y llais cryfaf ac/neu fod llais yr ychydig rai yn cael ei ystyried fel safbwynt llawer. Gall hynny olygu fod dyfodol y gwasanaeth ddim yn cael ei siapio gan y rhai sy'n cael eu heffeithio fwyaf neu gan ffactorau perthnasol eraill. Mae'r risg hwn wedi cael ei reoli drwy ganolbwyntio'r gwaith ymgysylltu cychwynnol ar gasglu safbwyntiau'r unigolion hynny sy'n defnyddio Meifod a'u teuluoedd a'u staff gan sicrhau nad safbwyntiau'r unigolion hynny sy'n ailadrodd eu cynrychiolaethau sy'n cael eu clywed a drwy ariannu eiriolaeth a chefnogaeth i helpu rhanddeiliaid o flaenoriaeth i ddweud eu barn. (Gweler **crynodeb risgiau yn atodiad 9**)

11 Pŵer i wneud y Penderfyniad

Mae pwerau'r Pwyllgor Craffu mewn perthynas â'r mater hwn wedi'u pennu yn Adran 21 Deddf Llywodraeth Leol 2000 ac Adrannau 7.4.1 a 7.4.2(d) o Gyfansoddiad y Cyngor.

Mae tudalen hwn yn fwriadol wag

Meifod: current issues

1. Social distancing: this is a business and at times it can be a busy industrial setting. It will be *difficult for some individuals to socially distance* and to keep some people safe whilst they are working and using equipment. This is not the case for all individuals as some have learnt about and understand the reasons for distancing.
2. Extremely clinically vulnerable citizens: Although some Meifod attendees are physically very fit, a proportion are considered to be *extremely clinically vulnerable* for the purposes of covid and might feel unsafe returning to a group activity.
3. Citizens: People have *mixed emotions about returning*. 6 out of the 24 of the people who had previously attended Meifod have started going to other places instead and don't want to return. 2 people have said they don't want to return just yet. Some people have said they want to return and some are really keen to return. For some the closure of Meifod has had a profoundly negative effect on their wellbeing.
4. Carers and families: Meifod provides valuable respite for many. Again, there are *mixed views, concerns and preferences*. Some families and carers are desperate for the person they care for to return and are understandably anxious about the impact of closure on the person they care for. Others are anxious about the person they care for returning and catching covid. For some, the person they care for has secured other services and they do not want to return to Meifod
5. Expectations: Some individuals and their families want and expect Meifod to be exactly the same as it was pre-covid – for reasons outlined in this document, this is unlikely to be feasible
6. Fewer new people wanting services: even before the pandemic the *number of people starting in Meifod each year had been reducing*.
7. Staffing: Some staff have been redeployed, some have left and there is some long term staff sickness. Work will need to be done to organize full *staffing levels*
8. Building repairs and maintenance work required: There have been ongoing issues with the building for a number of years, including problems with the heating and leaks in the roof in the office. The Council is responsible for the cost of repairs and maintenance. Despite regular maintenance checks during closure there has been water ingress, vermin infestation and heating/boiler problems. Although the water ingress and vermin have been dealt with, the heating system is a bigger problem. There is a concern with the recirculation of air. *It needs circa £6,000 - £8,000 spending on it to fix it and make it safe*. There will be higher running costs in the future. Heating costs during 2019/20 were circa £5,500. These costs will be up to 50% higher with a new system, *an increase of circa £2,750 per annum*. (Note this estimate was made prior to the current fuel supply crisis and potential fuel price increase)
9. Machinery and safety: As a wood products business, Meifod requires a range of industrial equipment, all of which needs to be maintained and regularly serviced. Servicing of the machinery has identified issues with 12 out of 13 items of machinery. *The cost of remedial work and repairs is circa £4,000*. DCC Health and Safety staff also raised concerns around the need for safety switches. Key switches and emergency foot-stops will need to be purchased. *It will also cost £10,000 for a Laser cutter*.
10. The Lease: There is a self-repairing lease - the council has to pay for *building repairs and maintenance*.
11. Rent: From 2021 DCC are required to pay an *annual rent increase of £8,000*
12. Running costs: In addition to the rent, repairs and maintenance costs, Meifod is an expensive building to run. As well as heating costs, the *electricity costs are circa £3,500*.
13. Raw materials: The cost of raw materials, particularly the wood which was imported from Sweden, has increased significantly since Meifod closed. For example, *the cost of a timber pack (to make benches) has increased from £1220 to £3135 (157% increase)*.
14. Business profits: In the past Meifod was able to produce and sell goods at a profit to help cover the high running costs. With *lower productivity and increased running and raw material costs, sales and profits will be affected and it will be more difficult for Meifod to cover its factory running costs*. This will affect long term viability. The full impact is difficult to estimate

15. Sales: keeping people safe means reduced production, which ultimately means that there will be *less to sell and less income to generate*. Meifod may need to diversify

Meifod Engagement Summary

Background. The aim of the engagement was to engage primarily with priority stakeholders, with a view to seeking their views to help inform options going forward. This would involve setting out the current circumstances and the reasons for the review, outlining the options available to DCC and asking for feedback on those options. It would also include asking people what's important to them in order to find out what it is about Meifod that people value most. CSS felt it was important to engage with people who would be most affected by any changes to the service. In order to achieve the aims and to mitigate against bias, advice and support was sought from independent teams and organisations. This advice included DCC Comms Team, DCC Engagement Officer, DCC Complex Disabilities team, DCC commissioning and contracts team, North East Wales Carers Information Service (NEWCIS) and North Wales Advice and Advocacy Association (NWAAA).

Nature and scope of the engagement:

The scope of the engagement was limited to four groups of people:

- ✓ The people who attend Meifod
- ✓ Their families
- ✓ The staff who work in Meifod
- ✓ Staff who refer people to Meifod.

The reasons for prioritising these 4 groups are outlined below in Annex A (stakeholder analysis)

The nature of the engagement was tailored to each of the groups

- *People who attend Meifod:* specialist support was made available through NWAAA advocacy services. Citizens were supported to give their views via face to face sessions and phone calls. See their report for more detailed information about the range of methods used by NWAAA
- *Families and carers of people who attend Meifod:* CSS worked with the corporate DCC Engagement Officer to design a paper and online survey aimed at asking family carers what they felt was important about Meifod, to help CSS to understand what families and carers value most about the service. The survey also asked for views on options and included space for any other information. Independent support for family carers to complete the survey via NEWCIS was arranged by CSS.
- *Staff who work in Meifod:* CSS worked with the corporate DCC Engagement Officer to design a paper and online survey aimed at asking Meifod staff what they felt was important about Meifod. The survey also asked for views on options
- *Staff who refer to Meifod:* the same survey was used for both groups of staff but with an identifier so as to show which staff worked in Meifod and which referred to Meifod.

Length and timing of consultation period: Timing was a challenge. Although not ideal to engage during the summer period, the engagement could not be deferred until after summer as this would delay the next steps. It was agreed to allow 5 weeks for completion of the survey. Due to a small number of surveys not being initially received by a small number of families, duplicates were re-sent to these individuals and the timescale for family surveys was extended to 6 weeks. NWAAA were approached in early July and held workshops in August.

The individuals/families and interested groups included in the engagement: From the outset CSS felt that the engagement needed to focus on the people who would be most affected by any changes to Meifod. Meifod exists so as to support people with learning disabilities so those individuals and their carers (for whom Meifod provides some respite) were considered to be a priority. In addition, it was recognised that staff who work in Meifod would also be affected and would also have a good understanding of what is important for the people who attend Meifod. The views and feedback from those staff with responsibility for assessing people's care and support needs (and who refer to Meifod) were deemed to be important as commissioners of the service and because they understand the duties of the Council to help meet people's care and support needs.

The risk of a wider engagement was that the voice of these priority groups could end up getting lost and not being heard because of the strong views held by others. It was also important to ensure that everyone within these groups was offered the opportunity to provide their feedback

The publicity undertaken to draw attention to the engagement: Given the focus on priority stakeholders it was important to contact these individuals directly. This was done by letter, email and phone calls. For family carers, direct information was provided via a letter to their home addresses and/or email - depending on the preferred method of each stakeholder. Some families had moved house, some did not live with the person, some wanted a different format and some did not receive the letter so further letters were sent. People who attend Meifod were sent a flier designed by NWAAA. Those who were already known to NWAAA were also contacted directly. Staff were sent an email with a link to the survey

The contents of the consultation: Please see appendices for copies of the letter/email and survey. Also final report from NWAAA in the main report

Note: This was an engagement exercise rather than a consultation exercise.

Annex A: stakeholder analysis (July 2021)

stakeholders	Importance of this groups views	How best to engage with this group
People with learning disabilities who attend Meifod	High – this is the group of people most affected	1:1 and group conversations via an independent advocate using easy read and pictorial info and questions.
Families of the people with learning disabilities who attend Meifod	High – this group may be the primary care givers. They rely on Meifod for daytime respite and also advocate for their relative	Engagement questionnaire – by post and online (as some may not be on the internet). Also with the offer of a 1:1 conversation via an independent organisation
DCC staff who work in the service	High – this group are employed to work in Meifod and their jobs will be affected	Engagement questionnaire and individual 1:1s
Cynnig	High – this group provide agency staff in Meifod	Engagement questionnaire
DCC staff who refer to the service	High – this group identify and refer people to the service and understand the needs of future Meifod attendees	Engagement questionnaire (as a team exercise in a team meeting)
Elected Members in and around Denbigh	High – this group represent local constituents	MAG and EM briefings
Elected members with relevant responsibility	High – this group have specific responsibilities	Discussion with HoS?
Learning Disability Forum	Medium – this group represent the families of people with learning disabilities, but not necessarily all will be affected	Group questionnaire at a later stage?
Advocacy Services - NWAAA	Medium – this group are the voice of people with learning disabilities locally but not necessarily all will be affected	Group discussion in SAG meeting?
Elected members and other local representatives	Med/High – this group represent their constituents	Public information via Comms team
Denbighshire based businesses suppliers to Meifod	Low/med – the council does not exist to supply benches but does need to consider and mitigate impact on local suppliers	Aim is to inform and communicate rather than engage Check if there is a local supplier list for Meifod
Public – regular customers of Meifod wood products	Low/med –selling benches is not a statutory function for DCC	Aim is to inform and communicate rather than engage Check if there is a regular customer list for Meifod
Public – local residents	Low – local residents will not be significantly affected but are likely to have strong views	Aim is to inform and communicate rather than engage?
DCC – other directorates	Low - to ensure relevant directorates kept informed	Aim is to provide information rather than engagement

Annwyl <<enw rhiant/gofalwr>>,

Rwy'n cysylltu â chi ynglŷn â Meifod, lleoliad yr oedd << enw'r unigolyn sy'n derbyn gofal >> yn ei fynychu cyn dechrau pandemig Covid-19 (y coronafeirws).

Fe gaeodd Meifod dros dro o ganlyniad i'r pandemig ac mae'n parhau ar gau ar hyn o bryd. Ers cau dros dro mae nifer o faterion wedi eu nodi sy'n golygu na allwn ailagor Meifod yn union fel yr oedd cyn hynny. Ymhlith y materion mae'r canlynol:

- Mae angen atgyweiriadau ar yr adeilad ar hyn o bryd
- Mae angen atgyweirio neu uwchraddio ychydig o'r offer i sicrhau eu bod yn cydymffurfio gyda'r canllawiau diweddaraf ar Covid-19 a chanllawiau eraill yn ymwneud ag lechyd a Diogelwch.
- Mae yna ychydig o ansicrwydd ynglŷn â'n gallu i barhau i ddarparu yr union yr un cynnyrch o ganlyniad i dueddiadau'r farchnad fyd-eang (e.e. mae pris coed wedi cynyddu'n sylweddol)

I'n helpu ni i benderfynu beth i'w wneud nesaf, fe hoffem ddeall eich safbwyntiau chi yn ymwneud â beth sy'n bwysig ynglŷn â Meifod. Fe fyddem yn ddiolchgar pe gallech gwblhau'r arolwg sydd wedi ei atodi:

Os yw'n well gennych, fe allwch gwblhau'r arolwg:

- Dros y ffôn – cysylltwch â 01824 712306 a gadewch neges a bydd rhywun yn eich ffonio yn ôl.
- Ar-lein: ewch i: [dolen i'r we]

Dear <<parent/carer name>>,

I am contacting you about Meifod, which <<cared-for person name>> had been attending prior to the beginning of the Covid-19 (coronavirus) pandemic.

Meifod temporarily closed down due to the pandemic, and currently remains closed. Since temporarily closing down, a range of issues have been identified which means we cannot re-open Meifod exactly as it was before, which include:

- The building currently requires repairs
- Some of the equipment requires repairing or upgrading to make it compliant with the latest Covid-19 and other Health & Safety guidance
- There is some uncertainty about our ability to continue providing exactly the same products due to global market trends (e.g. the price of wood has increased significantly)

To help us work out what to do next, we would like to understand your views on what is important about Meifod. We would be grateful if you could complete the attached survey:

If you prefer, you can complete the survey:

- By telephone – please contact 01824 712306 and leave a message, someone will call you back.
- Online: please visit: [web link]

The deadline for all survey completions is 8th September 2021.

Y dyddiad cau ar gyfer cwblhau'r arolwg
yw 8 Medi 2021.

Fe fyddwn hefyd yn trefnu sesiynau
eiriolaeth annibynnol arbenigol ar gyfer y
bobl a oedd yn mynychu Meifod i geisio
canfod beth sydd bwysicaf iddynt. Fe
fyddwn yn cysylltu â chi a <<enw'r
unigolyn sy'n derbyn gofal>> ar wahân
ynglŷn â'r sesiynau hynny maes o law.

Os oes gennych unrhyw ymholiadau
pellach yn y cyfamser, ymatebwch i'r e-
bost hwn neu ffoniwch 01824 712306.

Cofion cynnes,

Enw

Enw (CSDd Normal)

Teitl Swydd: (CSDd Normal)

We will also be arranging specialist
independent advocacy sessions for the
people who attended Meifod to try and
find out what matters most to them. We
will contact you and <<cared-for person
name>> separately about those sessions
in due course.

If you have any further queries in the
meantime, please reply to this email or
telephone 01824 712306.

Kind regards,

Name

Name (DCC Normal)

Job Title: (DCC Normal)



What does Meifod mean to you?

Hello. This survey is for parents/caregivers of people who attend Meifod

We would like to make sure you understand what is happening at Meifod right now, and why we need to have this conversation with you.

You are also welcome to complete this survey in your own time, alternatively if you would prefer to discuss what happens at Meifod with us in person please contact us via:

01824 712306 / CandCteamCSS@denbighshire.gov.uk

Privacy statement:

In this survey we will be asking you for personal information including your name and contact details, and the name of the person you care for who goes to Meifod. We will only use this information to contact you about Meifod. For more information on how Denbighshire County Council handles your personal data, please visit: www.denbighshire.gov.uk/privacy

About you

This section is for you to tell us a bit about who you are, and why Meifod is (or was) important to you, both before the Covid-19 pandemic and in the future.

Your Contact Details:

1. What is your name? _____

2: Does someone you care for, or a member of their family currently use Meifod (or used Meifod up until the start of the Covid-19 pandemic)?

Please tick one option only

☐
Yes

☐
No

If you answered "No" to question 2 then You have finished the questionnaire



3: What is the name of the person who Meifod supports?

4: What is your relationship to this person?

Please tick one option only

☐
Parent

☐
Grandparent

☐
Sibling

☐
Other relative
(e.g. Aunt,
Uncle,
Cousin)

☐
Unpaid carer

☐
Paid carer

5: Before Covid-19, on average how often did the person you care for come to Meifod?

Please tick one option only

☐
Five days a
week

☐
Between one
and four days
a week

☐
Less
frequently

6: Does the person you care for want to come back to Meifod?

Please tick one option only

☐
Yes

☐
No

☐
Unsure

If you answered "Yes" to question 6 then go to question 9

7: Could you tell us why they don't want to come back or why they aren't sure?

Please tick one option only

☐
They didn't
enjoy their
time at
Meifod

☐
They have
found an
alternative
placement

☐
Uncertain
about the
ongoing
Covid-19
situation



8: If you would like to provide any reason(s) for your answers or let us know if there are any other reasons why the person you care for doesn't want to/is unsure about coming back to Meifod, please do so below:

9: Please tell us how much you agree or disagree with the following statements?

Please tick one option only in each row

	Strongly agree	Agree	Disagree	Strongly disagree	Unsure / no opinion
It is important for the person I care for to have a routine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
It is important for the person I care for to have a job to do	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
It is important for the person I care for to see their friends at Meifod	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The types of activities that Meifod offers are important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Being part of a workforce is important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working specifically in a factory or similar environment is important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The staff and volunteers are important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Meifod building itself is important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Being based in Denbigh is important to the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Having time away from home is important for the person I care for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The person I care for having time away from home is important for me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



10: Is there anything else you'd like to tell us about why Meifod and the services it offers are important to you, and the person you care for?

About the future of Meifod

About the future of Meifod

The current setup of Meifod is experiencing some issues, which is why it hasn't re-opened so far. We want to make sure that we are doing the best possible thing by people who go to Meifod and their families/caregivers. Therefore we would like to take some time to explain the key issues and ask how **you** would like us to approach any potential solutions.

A summary of the issues is as follows:

- *Building repairs and maintenance work required:* There have been major issues with the building and the heating system. It needs money spending on it to fix it, change it and make it safe. There will be higher running costs in the future because of the changes needed.
- *Machinery and safety:* A review of the safe systems of working in Meifod (both in light of the ongoing Covid-19 pandemic and more generally) as well as a wider Health and Safety review have highlighted some major concerns around some of the equipment that Meifod workers use, or the way in which work is carried out at Meifod. To re-open safely we would need to potentially spend money repairing some of the machinery or making it safe, and Meifod workers would have to learn new ways of doing things.
- *The Lease:* The Council leases the building and pays an annual rent. This is a 'self-repairing lease', which means that the council have to pay for repairs to the building.
- *Social distancing:* Meifod is a busy industrial environment, with people moving around a lot. It will be difficult to socially distance and to keep people safe whilst they are working in this type of environment.
- *Some people not returning to Meifod:* Some people have told us they aren't ready to come back to Meifod or that they would prefer not to come back. We need to be sure that the services Meifod provides are appropriate and that the set-up (either now or with any changes) doesn't put people off using it.
- *Fewer new people wanting services:* even before the Covid-19 pandemic the number of people starting in Meifod each year had been reducing. Many younger adults coming through are tending to do more in their local community and are not needing services like Meifod - this has been similar for all work opportunity services. We want to be sure that the support we are offering is both needed and appropriate.
- *Sales:* keeping people safe means that we won't be able to make as many products at Meifod. The products Meifod sells are used to offset the costs of running the service, so if Meifod is selling fewer products the service will cost more to run.
- *Activities:* the activities and tasks on offer at Meifod before the Covid-19 pandemic cannot re-start exactly as they were. Some of this is to do with Covid-19 security measures, and some of this is because of other safety concerns which were raised as part of a standard review. Some activities will need to be stopped altogether, and some

activities will need to be modified in order to take place safely. This means learning how to do new things, or re-learning how to do things.

- *Externalisation:* Prior to March 2020, work was being done to see if Meifod could be externally run, rather than being run by the Council. A 'Meet the Buyer' event had been held in March 2020 to see if an external organisation wanted to take on the running of Meifod. The externalisation work temporarily stopped as a result of the Covid-19 pandemic, but the Council is now in a position to consider looking at this again

11:

Review of the current options for Meifod

Bearing in mind all of the information we've just shared about why we're reviewing the services that Meifod provides, the Council has come up with the following proposed options:

- Re-open Meifod as a council-run service, but reduce the number and type of activities on offer and make changes to make sure that the service is Covid-secure. This includes learning new rules about social distancing and learning new ways to use some of the machinery and equipment.
- Look for an external organisation to come in and provide work-based activities in the existing Meifod building. There will still need to be some changes to the way things are run which includes learning new rules about social distancing and learning new ways to use some of the machinery and equipment
- Close Meifod and arrange new opportunities for people in other existing settings in Denbighshire.

Which is your preferred option?

Please tick one option only

☐
Re-open
Meifod as a
Council-run
service, with
reduced
activities and
new ways of
working

☐
Work to
secure an
external
organisation
to provide a
range of
activities for
people from
the existing
Meifod
building (this
may not be
woodwork-
based
activities)

☐
Close Meifod
and support
the person I
care for into a
placement
somewhere
else



12: What do you think are some advantages of your preferred option?

13: What do you think are some disadvantages of your preferred option?

Staying in touch

Staying in touch

We will be in touch to update you on Meifod as we progress things, however we would like to be sure that we have the most up-to-date contact details for you, especially if you are filling this survey in before we have had a chance to have a 1-2-1 conversation with you.

14: What's the best way for us to get hold of you?

Please tick all that apply

- | | | | |
|--------------------------|--------------------------|------------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Email | Telephone
call | SMS /
WhatsApp
message | Letter in the
post |

15:

Please provide your contact details in the box below

Note: If you are providing more than one method of contact, please separate these with a comma. For example:

Email address, telephone number, address

16: What is your preferred language?

Please tick one option only

- | | | |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Welsh | English | Another
language |

16.1: please tell us you language preference

Diolch am eich amser / thank you for your time.

We will be in touch with the findings of this consultation as soon as we can.

Mae tudalen hwn yn fwriadol wag

22 respondents accessed the campaign

Step 1:1.00-1:

Do you currently work at Meifod or refer people to Meifod in a professional capacity?

This single response question was answered by 22 respondents.

Response	Number of Respondents	Percentage of Respondents
Yes	18	81.82%
No	4	18.18%

Step 1:3.00-1:

Do you work for...?

This single response question was answered by 14 respondents.

Response	Number of Respondents	Percentage of Respondents
Denbighshire County Council, employed in the Meifod building	2	14.29%
Denbighshire County Council, referring people to Meifod	8	57.14%
An external agency or service that supports Meifod	4	28.57%

Step 1:3.01-1:please tell us who

This open response (Free text) question was answered by 4 respondents.

Response	Number of Respondents
Cynnig	2
d	1
Dyffryn Care	1

Step 2:4.00-1:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(People who go to Meifod have a routine to their day)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	10	76.92%
Somewhat important	3	23.08%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-2:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The opportunity to learn new skills)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	13	100%
Somewhat important		
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-3:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(A clear plan for progression)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	9	69.23%
Somewhat important	4	30.77%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-4:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(Agreed outcomes for their attendance)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	8	61.54%
Somewhat important	5	38.46%
Neither important nor unimportant		
Not very important		
Not at all important		

No opinion/unsure		
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Step 2:4.00-5:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(A chance for people to see their friends)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	9	69.23%
Somewhat important	4	30.77%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-6:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The range of activities on offer at Meifod)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	7	53.85%
Somewhat important	6	46.15%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-7:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The type of activities on offer at Meifod (currently wood working))

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	8	61.54%
Somewhat important	5	38.46%

Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-8:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The factory/industrial environment at Meifod)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	6	46.15%
Somewhat important	2	15.38%
Neither important nor unimportant	5	38.46%
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-9:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The skills of the manager and staff at Meifod)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	12	92.31%
Somewhat important	1	7.69%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-10:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The location (in Denbigh))

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	8	61.54%
Somewhat important	2	15.38%
Neither important nor unimportant	3	23.08%
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-11:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(The chance for people to spend time away from home)

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	10	76.92%
Somewhat important	3	23.08%
Neither important nor unimportant		
Not very important		
Not at all important		
No opinion/unsure		

Step 2:4.00-12:

As someone who refers people to Meifod or helps to provide a service in Meifod, we are keen to understand what you think is most important in terms of what Meifod means to the people it is there for.

Thinking about the people who attend Meifod, how important are the following:

(Parents/caregivers can have a rest (respite))

This single response question was answered by 13 respondents.

Response	Number of Respondents	Percentage of Respondents
Very important	8	61.54%
Somewhat important	4	30.77%
Neither important nor unimportant	1	7.69%
Not very important		
Not at all important		
No opinion/unsure		

Step 2:5.00-1:

Is there anything else that is important to people who go to Meifod, not on the list above?

This open response (Free text) question was answered by 6 respondents.

Response	Number of Respondents
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It develops a work ethic, job satisfaction and pride as they see Meifod furniture they've made out and about in the community.	1
<p>opportunity to engage in a number of different tasks that are designed to be achievable and stimulating for there individual needs with a sense of purpose. Meifod provides a large variety of tasks designed to be achievable for the needs of the individuals, this provides a very positive session at Meifod giving a good sense of achievement and wellbeing for individuals with some very complex needs. I believe that this is a vital and unique service provided by Denbighshire that I have been heavily involved in for the past thirty years. The issues that Meifod faces with the heating have been going on for the past three years, they have not been effectively dealt with by Denbighshire to a satisfactory standard leaving the workshop on many occasions below the legal minimum limit to operate the workshop , the issue has been brought to the attention of XX over the past three years by me, it has not been adequately rectified, I find this disgraceful that Denbighshire has not dealt with this in a proper manner. There is some updating required to the existing machinery to update to current requirements in the form of lockable isolators and a DC injector on a planer machine. all machines at Meifod have an annual independent inspection and maintenance recommendations, Denbighshire have not invested in any machinery in the last thirty</p>	1
Its been described as a 'unique work opportunity' due to the woodworking tasks on offer there.	1
L	1
Satisfaction of making items and seeing these out and about in the community.	1

Yes. Being part of a team, the feeling of pride in what they make, meeting people other than fellow work colleagues, opportunity to express opinions, feeling of being valued for their contribution, learning new skills linked to the work and aiding life skills, making new friends within the work setting leading to friendships outside of work and therefore developing individuals social circle. On a personal note as one of the Denbighshire staff at Meifod (Instructor/Supervisor) as much as having filled in this Review I personally feel that an opportunity to have a face to face (one to one) meeting to express feelings/opinions on the topic concerned would be very beneficial also.

1

Mae tudalen hwn yn fwriadol wag

Meifod Wood Products Engagement Report

September 2021

Prepared by NWAAA

Introduction

NWAAA are an independent advocacy provider with expertise in public engagement with marginalised groups. We were commissioned by Denbighshire Council to design and undertake engagement sessions with members of the public with experience of using and working at Meifod Wood Products, i.e. people with learning difficulties.

Denbighshire Council asked NWAAA to find out what people thought about Meifod Wood as a service, what their thoughts are on work opportunities in Denbighshire and what their own aspirations for work might be.

NWAAA were set a timescale to undertake the work based on the local authority elected members schedule of works.

Method

NWAAA designed an accessible range of discussion tools to facilitate engagement with people with learning

disabilities and communication needs.

NWAAA initially hosted three (3) in-person engagement sessions at Hwb Denbigh between the 31st of August and September 3rd. Also offered was the possibility of in-person 1-to-1 sessions and online video sessions.

Due to low uptake, only two consultations were held (31st and August and September 2nd), with 5 participants in total. The approach was adapted to try to reach out to people who did not, or could not attend the face to face sessions arranged.

One person engaged via phone call, while another engaged via an online Zoom meeting.

The total number of participants was seven (7).

Stories, experiences and answers provided have been re-presented in this report in the context of the Social Services and Wellbeing Act's personal wellbeing outcomes as most relevant to work and occupation.

I can learn and develop to my full potential

Education and training wellbeing outcome

Through our conversations and interactions, NWAAA heard that Meifod Wood provided opportunities to develop and grow technical and complex skill-sets in a variety of roles. Due to its nature, Meifod Wood focused on carpentry and joinery skills, but people also spoke about skills such as working on deliveries, sales and supporting colleagues by making tea. Participants expressed their skill development in different ways:

"because I was most able I got good jobs", "some jobs were too dangerous, but I got help", "I was driven, doing this work"., "before I didn't have skills, now I do". One person with very complex needs who was not able to verbalise their work was able to identify incorrect use of a saw when watching a video, showing that they had knowledge and understanding of relevant work tasks.

Meifod Wood was a training environment that allowed people of varying ability to learn skills that would otherwise be unavailable to them. Participants recognized the level of skill required in order to work safely and with competence. Most people looked at the furniture produced with pride and a sense of accomplishment - *"Ask anyone, I know exactly what I'm doing ... I am motivated", "I made this...we made this table here"*

At Meifod Wood people felt trained and trusted to use machinery and do jobs that non-disabled people would do. Comments were made about being given interesting, important and skilled jobs and people clearly expressed self worth in relation to this. One person felt that they could have done more complex tasks if trusted to do so by all support staff: *"Some staff trust me and some don't, I could probably do a bit more."* Some participants also felt that there should be more work options for people with learning disabilities and that woodwork or gardening were too limited. **Tudalen 49**

“When I first went there, there was a special person who taught me how to work [the machines] and I got used to those people. It was really important to me”

*My best future?
Doing things I'm
good at*

I love to work

Participants asked had not given much thought to doing similar work but in a paid role.

I can learn and develop to my full potential

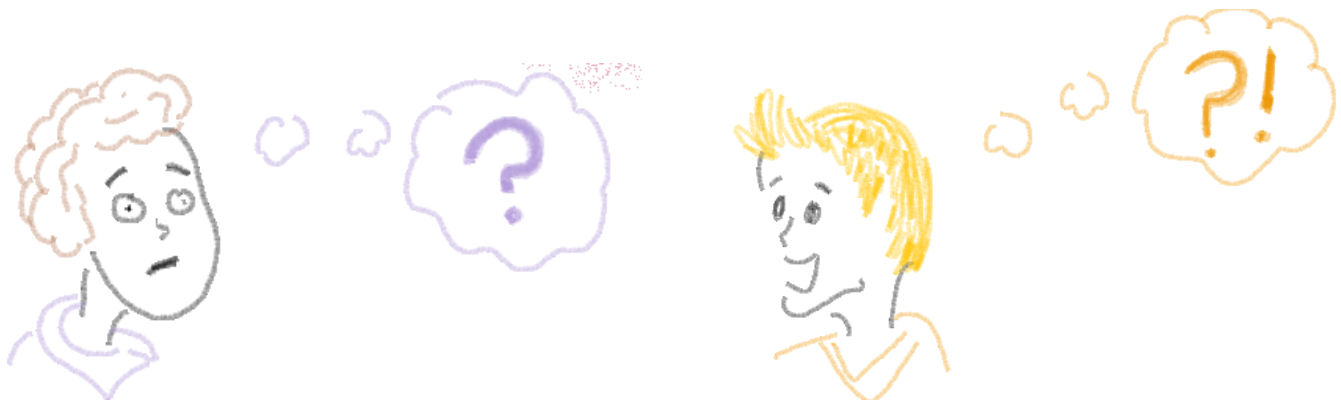
Education and training well-being outcome

Point for consideration

Education and training is of vital importance to people, and many people spoke of missing working on their carpentry and joinery skills. With the regional shift to transform day service and work opportunities, it should be noted that this has, in fact, left people with learning disabilities with even fewer opportunities than they have now. These concerns reflect the worries participants shared

Potential decision makers should be aware that the 2016 Mencap Report¹ that 32% of local authorities have closed services in the preceding 3 years, with only 20% of the local authorities that have closed day-services replacing them with appropriate services.

Furthermore, the 2018 Is Wales Fairer?² report found that people with learning difficulties have the lowest employment rates of the population and that they continue to face discriminative and ill equipped work places. In the context of changing work opportunities and enabling people to reach their full potential decision makers must be aware of the potential for leaving people with learning disabilities with even fewer opportunities than they have now.



I contribute towards my social life and can be with people that I choose

Social and economic well-being

“Money is important to me because I can go to the pub with my family and I can buy myself a drink and my family (too)”

Meifod Wood produced furniture sold to both the local community and the public at large. Those that worked in the center were given an attendance payment for their work. Those individuals who attended Meifod Wood on a daily basis earned £15 per week (a rate of £3 per day).

Many participants expressed how important having an attendance payment was to them, as it showed recognition for their efforts at work and allowed them to feel that they had earnings to spend: *"It is very important to get paid"*.

£3 a day? It's not worth getting out of bed for.

However, it was also vocalized by some participants that they recognised that this money was not a proper wage and did not provide them with financial autonomy or stability to sufficiently impact their choices around hobbies or social events: *"We work very hard, and we should get more money"*. Further to that, participants also expressed concern and sympathy for those who did not receive such a payment: *"It's important to get paid, and I feel sorry for people who do not"*.

Point for consideration

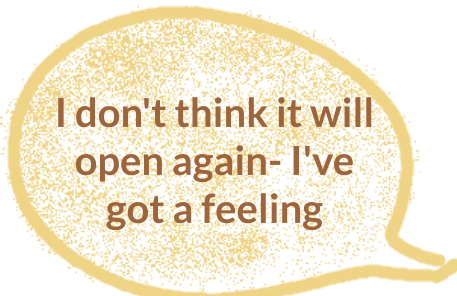
The feeling of valued employment is important to lots of people with learning disabilities and the comments from participants demonstrate this. Paid work allows for individuals to have a sense of self and dignity through financial independence. Furthermore, paid employment fosters an inclusive work agenda. With only 6% of adults with learning disabilities in paid work³, Meifod Wood offered a rare opportunity for people to earn some level of income. While this was in the form of attendance payments, multiple participants communicated that while nice to have some money in their pockets, it was short given the level of technical expertise and training that they had. It has also been stated that some people would prefer *"... to do a course and get a job with proper money"*.

I am supported to work

Participation in work

Most participants identified their place at Meifod Wood as 'work' in that they recognised that they had job specific skills, tasks to complete, colleagues, pay and

needed to adhere to work place rules like health and safety. Words like *"driven"*, *"motivated"*, *"skilled"* and *"team"* were used to describe experiences of being in Meifod. The more articulate participants could identify the difference between Meifod Wood work and the type of job a non disabled person might do. *"We work very hard, we should get more money"*, *"giving up benefits for a paid job is a risk"*, *"I've been thinking about other jobs, but not really liked them"*.



I don't think it will open again- I've got a feeling

People also talked about Meifod Wood in a non-work place context, seeing their mates, being able to choose how often they went and feeling dependent on the council for the future of Meifod, and in turn what they could do next if it closed. *"I'll try anything except gardening, but I haven't got a choice"*, *"if it opened, I'd go for one day"*.

When asked about work aspirations some people found it difficult to think of anything other than Woodlands or Meifod. Norweigan research⁵ into work inclusion for people with learning disabilities found that participants found it difficult to understand and express aspirations. This was due to limited life experience and limited opportunity to express and develop the language of "dreams and aspirations". This could account for why most people found it difficult to speculate about their future or an alternative future of Meifod Wood other than saying that they don't like change.

“It's difficult to think of other jobs because of losing benefits”

Point for consideration

In planning and developing the work landscape for people with learning disabilities in Denbighshire, it is likely that service users will need to be supported to overcome institutional experiences and world views. The North Wales Together strategy states that more people with Learning disabilities should be in paid work and research suggests that 'real jobs' combined with work opportunity placements work well for most people with learning disabilities. A blended worklife would require investment in both more traditional work opportunity services as well as supporting employers to be inclusive.

I can contribute and engage with my community

Contribution made to society

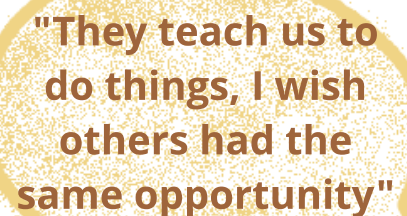
In this context participants recognised and spoke about their work community but few were able to talk about how their Meifod Wood life intersected other aspects of

community and societal life. One participant talked about having made an effort, during the Meifod closure to meet local co-workers in the pub. They were able to achieve this with those who happened to live close by. This person also described how they knew and chatted to many local pub goers who had no connection with Meifod Wood.

Some participants talked about the items they had made being sold into the community, and the value of seeing those items in gardens, or in their own homes.

They spoke about being *"happy"* and *"proud"* of the work they do, but not of the impact or value of their work at Meifod on society and community. Two people felt strongly that they need to be in work to feel active and valued; *"I was going crazy [during lockdown], I'm an outside person"*, *"ask anyone, I know exactly what I'm doing"*. One person felt a strong sense of belonging towards Meifod, and said they felt sorry for people who don't get paid for working. Most people recognised that the service that Meifod provides is good but not necessarily that they are contributing or a part of wider community through their own work, and were indifferent about whether Meifod was the best place to work.

For some participants being at Meifod was more about seeing people than doing a job, therefore Meifod was their community. Two people talked about missing the people, the banter and the laughs but not necessarily the work or the role of being a worker.



"They teach us to do things, I wish others had the same opportunity"

Point for consideration

Participant experience does not appear to include an asset based outlook, that is they did not generally see themselves as people who contribute to wider society. This is likely part of a broader identity issue for people with learning disabilities who are not often treated as people with assets by society or service providers. Well thought out day service, work and employment opportunities could contribute to a culture shift in this area.

Some participants viewed their Meifod associates as a significant part of their community, but most people did not appear to rely on Meifod for community interaction, and had wider interests and friend bases.

I have control over day-to-day life

My voice is valued
and heard

“Because of lockdown I got thrown into gardening, I wouldn't have chosen that”

Many of the individuals had attended Meifod Wood for many years, one person told us they have been going for eight years. The closure of the center due to the Covid-19 pandemic has meant the loss of not just an occupation, but losing contact with their friends that many have seen on a daily basis for years. There were expressed deep emotional bonds by some participants about Meifod Wood: *"Meifod is my heart", "Meifod feels like something stuck in me, and I notice when it's not there"*.

With Meifod Wood closed, some people have occupied their time with various other activities, ranging from country walks to gardening - but in the process have lost regular connections with friends that they had seen every week for years *"Some things are ok, some things are not", "my wi-fi is terrible, so I couldn't join in with things", "I miss all me mates"*. However, many individuals felt that they had no choice in their new activities and that their life and routine were disrupted without any input from themselves. Participants also stated that there is a strong dislike of change, with a lack of open communication often paired with feelings of concern about isolation. *"I don't think it will open again, I got a feeling, no one has been in touch", "I'd love to know what's happening"*.

Crikey, I miss people!

Point for consideration

The 2021 Welsh Government report Locked Out, Liberating Disabled Peoples Lives⁵ stated that that people with Learning Disabilities had experienced far greater isolation and loneliness than that of the general population. This was further compounded by a sluggish restart of day-services in the aftermath of the Covid-19 Pandemic.

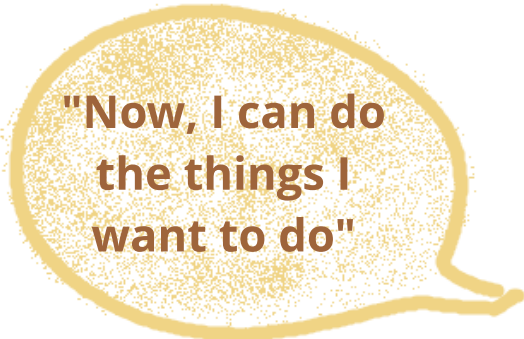
While not unique to Meifod Wood, many people who access day-services are still awaiting restarts of previous activities.

Meifod Wood was a main point of contact for many people. Its closure has been keenly felt by those who worked there to the exclusion of all other activities. Variety of service across the week is key in order to minimise potential shock from sudden change. Most participants expressed a feeling of not having a say in the future of Meifod, despite having an opinion. People seemed to feel that the lockdown closure had distanced them from having any control or influence.

I have control over day-to-day life

Pt.2

My voice is valued
and heard



**"Now, I can do
the things I
want to do"**

Some people have been vocal in that they are feeling forced to do activities that they have no interest in, with participants vocalizing that new activities have been what they wanted to do for years: *"Music is important to me, and now I can dance and that makes me happy"*

The Covid-19 Pandemic has meant that new and creative solutions for alternative activities have been offered in a social or recreational context. People have spoken about how they now have access to creative outlets that were previously not available to them. Also, many talked about how going to Woodlands was a nice change of pace, and an opportunity to regularly go outdoors without it just walking around: *"I love Woodlands!"*

Point for consideration

A person-centered focus is vital for the health and well-being for anyone who uses day-services - as stated by the North Wales Learning Disability Strategy³: an individual should have something that is meaningful and chosen by the individual. Meifod Wood was considered very much an establishment within the community for many years, which in turn seems to have created an over-reliance on it as a day-service over the years. The sharp change into new unfamiliar activities has created feelings of discomfort and upset by most participants. Communication is key in minimizing emotional and mental stress from change and fostering an environment of trust and mutual respect as expressed during our engagement.

Recognizing what people love doing and related finding vocational opportunities, as happens with the wider population where work and careers are concerned.

Closing thoughts

Meifod Wood's impact to those that worked and attended the service, as well as its impact on the wider community, was important. Over the course the consultation it was apparent the depth of emotion and care that Meifod Wood carried with each individual we spoke with.

It is clear that the skill-sets learned in carpentry and joinery, being part of a team, working in a workshop environment are ones that individuals are immensely proud of, and recognised the role that staff played in training and supporting them. There is a real sense of camaraderie when Meifod is talked about, and on the part of almost all participants, a hope for the environment to return in some capacity, for *"the money to be spent"*.

The messages of change are similarly clear: it is deeply uncomfortable and has been often unclearly communicated. There are many instances of participants stating they have little to no choice in their new activities, and how some are unhappy with their new routine.

Service development and the impact of Covid-19 has presented an opportunity for Denbighshire Council to re-imagine the work landscaped for people with learning disabilities who are clearly saying that they want to be involved, and that they want more choice, and that many of them want more ordinary opportunities for work and employment.

This engagement process has not provided an adequate opportunity for most of the Meifod attendees to participate. It is likely this is partly due to the tight time frame and partly due to the closure having been well established already. The low participant turnout has limited the range of views and experiences that we are able to present for consideration.

While in-person participation was enlightening and engaging, other mediums offered were either refused or lacking in the level of engagement that was hoped for. As stated at the beginning of this report, only 2 individuals engaged via remote offers. Other individuals that had expressed interest in participating had no interest in talking remotely, or we were informed that that an individual would be unable to actively communicate remotely.

Going forward a better planned engagement programme in line with the National Principles of Public Engagement ought to be the goal.

References

1. **Changing Attitudes to Learning Disability** - Mencap 2016
2. **Is Wales Fairer? The state of Equality and Human Rights in 2018**, EHRC, 2018, p36-45
3. **North Wales Social Care and Well-Being Services Improvement Collaborative**, 2017. *North Wales Learning Disability Strategy*.
4. **Learning Disability and Work Inclusion: on the Experiences, Aspirations and Empowerment of Sheltered Employment Workers in Norway**, Marit, Rustad & Kwesi A. Kassah, 13 April 2020, Disability & Society Vol.26 Issue 3.
5. **GOV.WALES. 2021.Locked out: liberating disabled people's lives and rights in Wales beyond COVID-19** | GOV.WALES.

Appendix

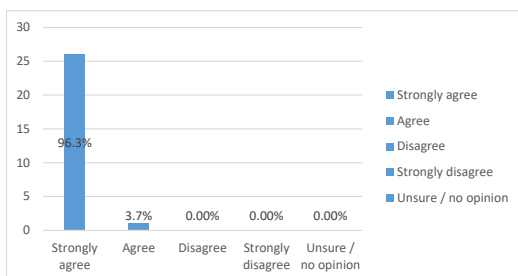
contains photo's of discussion tools. Removed to reduce size of file

Mae tudalen hwn yn fwriadol wag

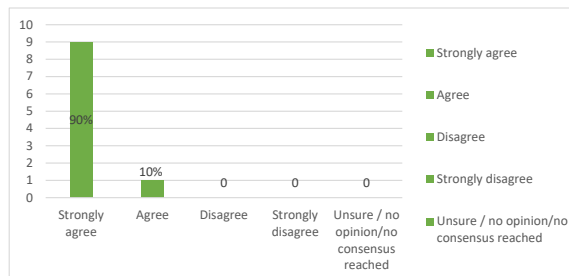
Meifod Engagement Exercise Parent Carer Quantitative Data

Totals

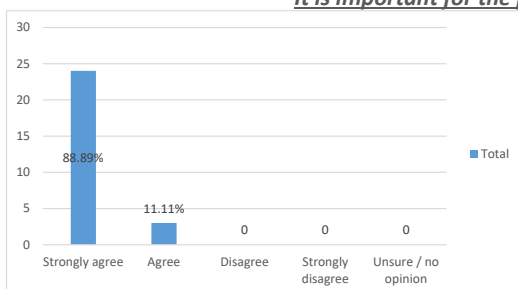
Aggregated Responses

It is important for the person I care for to have a routine

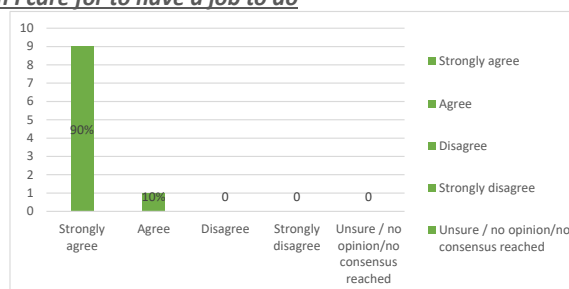
Row Labels	Sum
Strongly agree	26
Agree	1
Disagree	
Strongly disagree	
Unsure / no opinion	
Grand Total	27



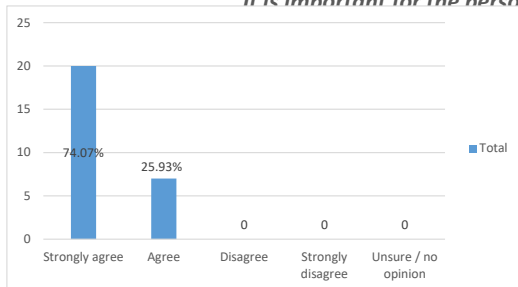
Row Labels	Sum
Strongly agree	9
Agree	1
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

It is important for the person I care for to have a job to do

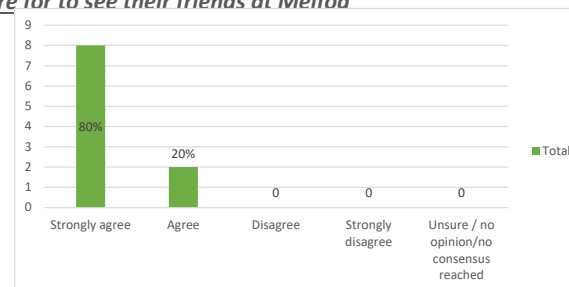
Row Labels	Sum
Strongly agree	24
Agree	3
Disagree	
Strongly disagree	
Unsure / no opinion	
Grand Total	27



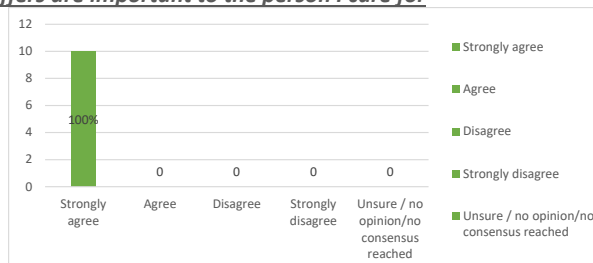
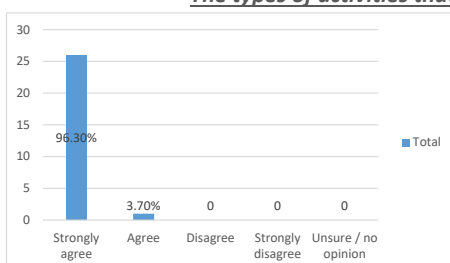
Row Labels	Sum
Strongly agree	9
Agree	1
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

It is important for the person I care for to see their friends at Meifod

Row Labels	Sum
Strongly agree	20
Agree	7
Disagree	
Strongly disagree	
Unsure / no opinion	
Grand Total	27



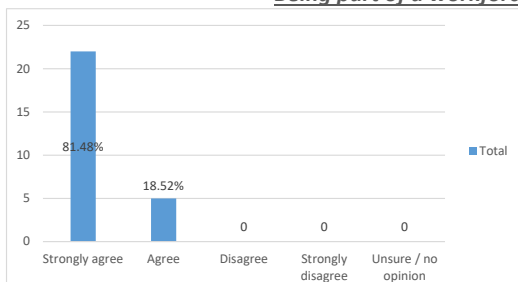
Row Labels	Sum
Strongly agree	8
Agree	2
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

The types of activities that Meifod offers are important to the person I care for

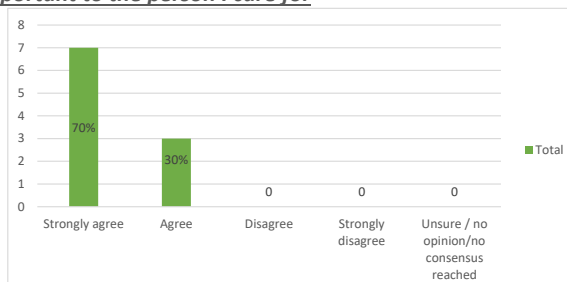
Row Labels	Sum
Strongly agree	26
Agree	1
Disagree	
Strongly disagree	
Unsure / no opinion	
Grand Total	27

Row Labels	Sum
Strongly agree	10
Agree	
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

Being part of a workforce is important to the person I care for

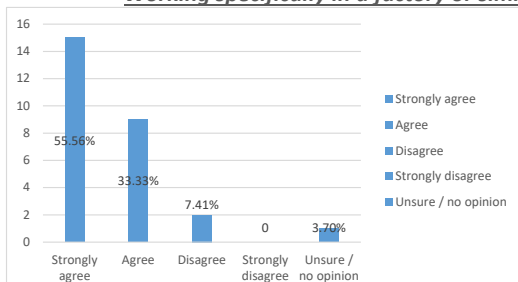


Row Labels	Sum
Strongly agree	22
Agree	5
Disagree	
Strongly disagree	
Unsure / no opinion	
Grand Total	27

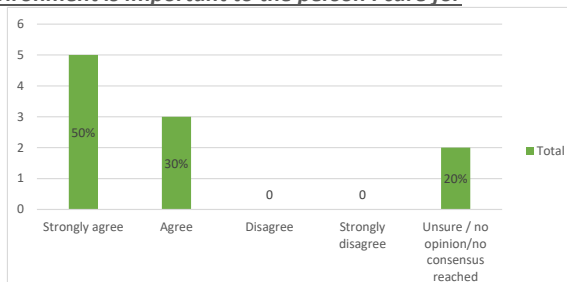


Row Labels	Sum
Strongly agree	7
Agree	3
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

Working specifically in a factory or similar environment is important to the person I care for

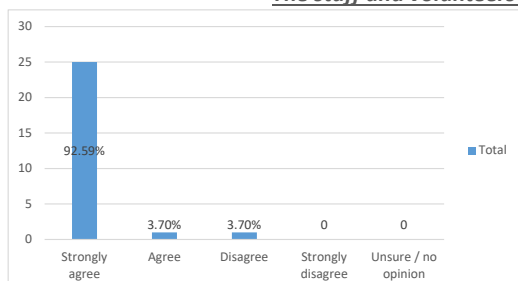


Row Labels	Sum
Strongly agree	15
Agree	9
Disagree	2
Strongly disagree	
Unsure / no opinion	1
Grand Total	27

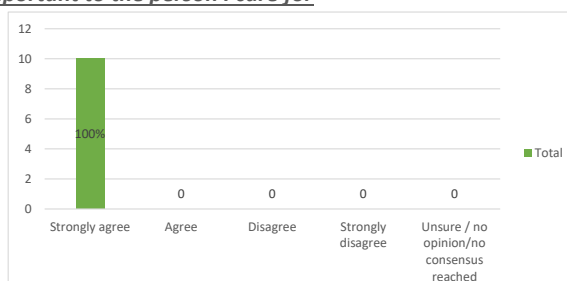


Row Labels	Sum
Strongly agree	5
Agree	3
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	2
Grand Total	10

The staff and volunteers are important to the person I care for

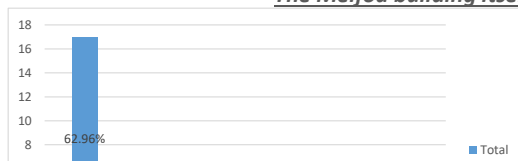


Row Labels	Sum
Strongly agree	25
Agree	1
Disagree	1
Strongly disagree	
Unsure / no opinion	
Grand Total	27



Row Labels	Sum
Strongly agree	10
Agree	
Disagree	
Strongly disagree	
Unsure / no opinion/no consensus reached	
Grand Total	10

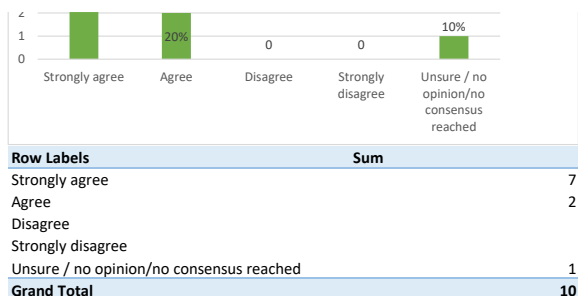
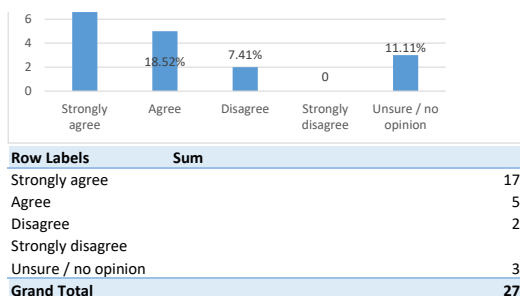
The Meifod building itself is important to the person I care for



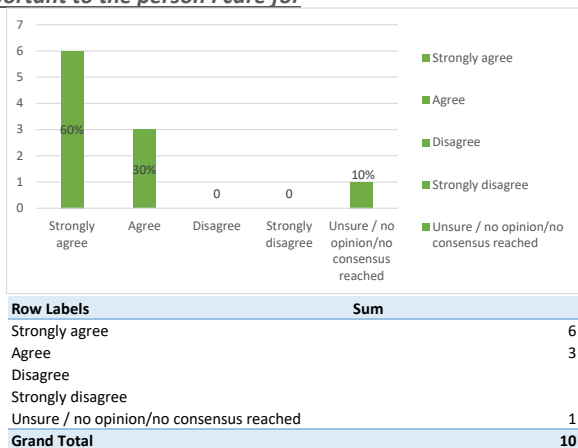
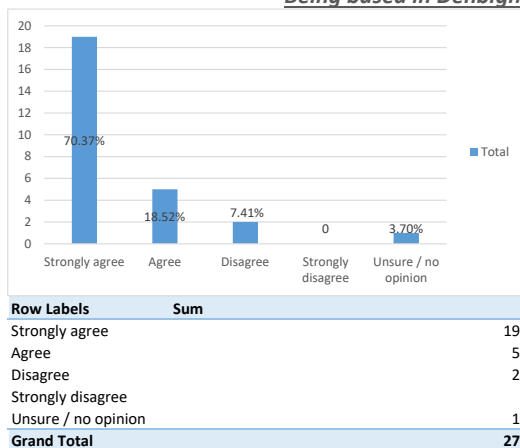
Row Labels	Sum
Strongly agree	11
Agree	0
Disagree	0
Strongly disagree	0
Unsure / no opinion	0
Grand Total	17



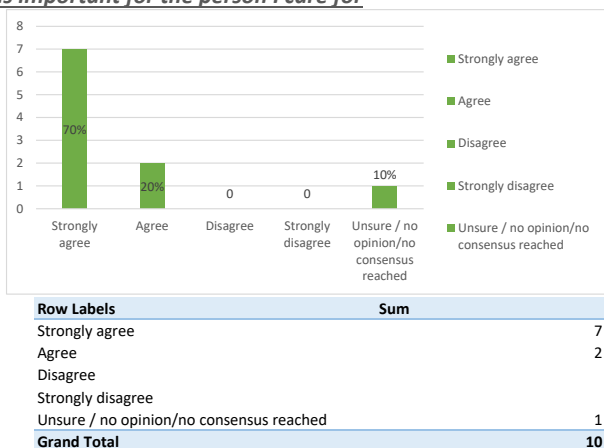
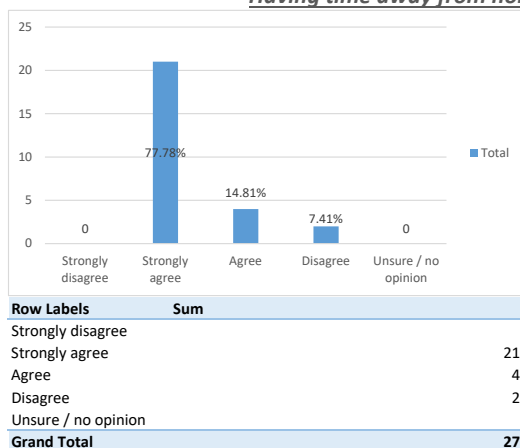
Row Labels	Sum
Strongly agree	5
Agree	0
Disagree	0
Strongly disagree	0
Unsure / no opinion	0
Grand Total	7



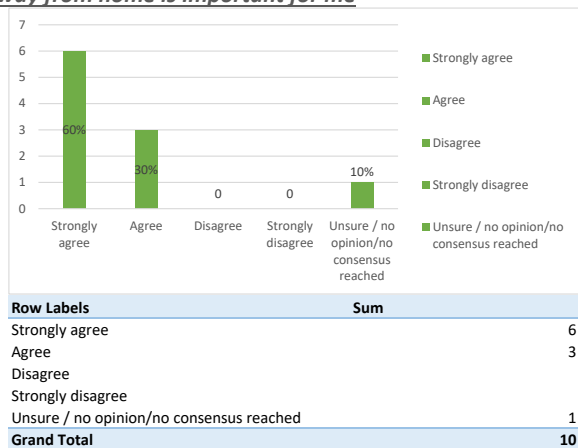
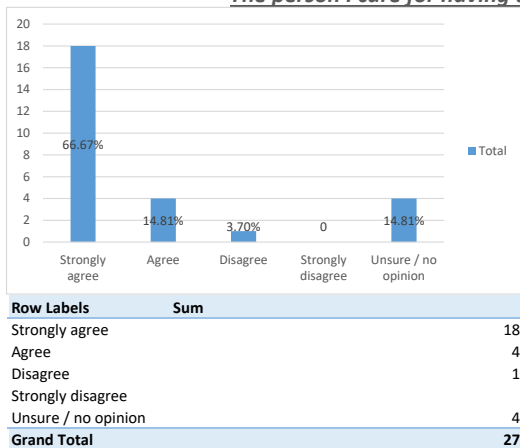
Being based in Denbigh is important to the person I care for



Having time away from home is important for the person I care for



The person I care for having time away from home is important for me



Mae tudalen hwn yn fwriadol wag

Meifod Qualitative Analysis.

This document is intended to provide an overview of the themes identified from analysis of the emails and survey responses from families and carers. Also included are some quotes around the options presented as part of the engagement

1. Themes from the free text around what is important to (& for) people

Theme	Recurrence	Notes
Continuity, stability, familiarity, trust	5	
Sense of achievement, pride	9	This was quoted as being really important to people – making and selling products and seeing those products being used in the local community
Mental health/emotional wellbeing	8	Some responders were concerned about the impact of closure on mental and emotional well-being
Friendships, companionship, relationships, social life	9	
Work - the products, usefulness, quality and variety of	4	
Work – part/sense of identity	4	E.g. workwear, having particular things they're the boss for
Physical wellbeing/abilities	6	
Routine and structure	7	
Learning new skills	4	
challenging behaviours	3	
Impact on carers, lack of respite, carer wellbeing,	6	
Motivation, purpose, something to look forward to	6	
Designed to meet LD needs, inclusive, safety	5	
Keeping occupied	2	Separate from work identity/sense of purpose, more about having something to do
Quality of products from consumer perspective	2	
Good staff	3	Skills, understanding, experienced etc.
Citizen confidence and independence, outgoing	5	
Work experience	1	
Building – good layout and atmosphere	1	
wages	1	

2. Quotes around the options presented (and other useful comments)

- A venture along the lines of Woodland Skills in Aberwheeler would provide a more efficient service [sic]
- An external organisation may prioritise financial gain and may not offer the same level of support. I feel it is important for service users to be a part of the workforce but acknowledge they will commonly find it impossible to carry out duties within a timeframe to meet the needs of external employers.
- There is no commercial pressures for individuals to work to specific job timescales which allows for personal development without undue pressure.
- My son doesn't like change and a new company may not be accepted by the people attending. The Council have run it really well and I trust them.
- XX has been supported by the staff at Meifod for many years and knows and trusts them well, XX know which member of staff to go to if she was in need of some assistance.
- Keeping Meifod as a Council run unit will ensure that there is local support & understanding for the needs of the clients.
- I am conflicted in my decision, as option 1 is also a preference. However, if an external organisation can provide or introduce a new set of activities/skills, I believe XX could benefit.
- The range of products should be expanded to provide additional funding that can be used to support the facility.
- I can just imagine my son's face if he thought he was returning to Meifod as it was before, only to find out that it was now, for instance, a recycling facility.
- I have tick the Council run service, but an external run organisation could do the same as long a minimum fixed term of say 5 years is included in their service provision?
- The actual woodwork is not the factor that provides the positive impact in the people supported lives.
- Maybe the staff, families and service users could meet to discuss new ways of working or alternative, smaller products.
- They are not looking for the results of 'reduced activities' at Meifod and they are certainly not looking for closure.
- Three options are presented at the end of the survey. I suggest a 4th is needed, i.e., Re-open Meifod as a council-run service, but with improvements to the facilities and some modernisation which could lead to the expansion and improvement of current services.

Appendix 6

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MEIFOD	sessions										notes 2020	Notes 2021 - intentions and alternatives
person	Mon AM	Mon PM	Tue AM	Tue PM	Wed AM	Wed PM	Thu AM	Thu PM	Fri AM	Fri PM		
1	1	1					1	1	1	1	wants to return asap	wants to return asap. Doing 3 days at Woodlands in the interim
2	1		1								not returning	not returning
3					1	1	1	1			not returning	not returning
4	1	1			1	1					desp to get back going insane	wants to return
5			1	1					1	1	not returning at this time due to health	concern re health and covid
6	1	1	1	1	GG	GG	1	1			possibly drop meifod but attend GG only due to dementia	not returning
7			1	1	1	1					not returning	Not returning
8							1	1			not open to cdt	not known to DCC complex disabilities team
9	1	1	1	1	GG	GG	1	1			continue possible transport issues needs to clarify transport policy	Would like to return on fewer days. PCP review due. Looking at Y Bont alternatives.
10			1	1							continue possible transport issues	Would like to return to Meifod. Had additional day on farm to replace.
11	1		1	1						1	wants to return asap	Not saying yes or no to Meifod at the moment. Going to Garden Control. Said no to woodlands due to costs of transport.
12					1	1			1	1	res care not returning at this time	Advanced dementia. Not clear how he would manage. Has hand over hand support with simple tasks so unlikely to be appropriate.
13			1	1			1	1			can attend independantly	wants to return
14		1	1	1			1	1			continue possibly walk to placement	Yes. Was starting back at Coop.
15	1	1					1	1			res care not returning at this time	Yes. In meantime has Woodlands at flexible hours with Cooptions.
16					1	1					need to follow up if attending as he did not want to,	does not want to return - was unhappy before closure
17									1	1	would like to return from September	wants to return - info from survey response indicates this
18					1	1					prefer to return to popty first	unable to clarify
19		1		1		1		1		1	not open to cdt	Not known to DCC complex disabilities team (out of county resident).
20	1	1	1				1	1			not returning	Survey response says he wants to return
21					1	1	1	1			mum would say this is his first choice	not returning
22									1		look at another type of activiy using community navigator	defo wants to return according to info from mother
23	1				1						not returning at present	unable to clarify
24	1					1					shielding until 16th, return not confirmed, agency talking with mum	Yes. Would like to go back but issues with finding support as he is 1 to 1
25	1	1					1	1			looking at options with family	Yes
												unable to clarify

return to Meifod

Mae tudalen hwn yn fwriadol wag

Meifod Options

option	advantages	disadvantages	risks
<p>1. Re-open Meifod as a Council-run service, with reduced activities and new ways of working</p> <p>Notes</p> <p>a. Attendee numbers would be reduced by at least 25% as some individuals don't intend to return</p> <p>Activities need to change to respond to covid, timber costs and Health and Safety advice</p> <p>Meifod Staff are currently either deployed, off sick or have left the service</p>	<p>a. Popular in the survey - This is the most popular option given in the survey responses and in email enquiries and concerns</p> <p>b. Consistency and familiarity - Existing attendees who wish to return are familiar with the setting, the nature of the work, their co-workers and the staff</p> <p>c. Building commitment - This option still makes use of a building on which DCC has a lease and rental commitment</p> <p>d. Timescale for re-opening - Compared to option 2 it should be relatively quick to re-open and to re-establish some sort of a service (although see c in the notes re staffing)</p>	<p>a. Expectations – This service will not be the same as pre-covid due to reduced numbers and activities</p> <p>b. Capital costs to DCC - Investment will be needed to make the setting and the activities safe and usable</p> <p>c. Revenue (unit costs) to DCC – Meifod had relatively high unit costs (compared to external services) and these will be higher post covid due to a number of factors</p> <p>d. Recommendations from the review – Attempting to keep Meifod as much as it was pre-covid could be perceived as a missed opportunity for change and modernisation</p> <p>e. Sustainability – given the relatively high cost of this service and the lack of new referrals maintaining the service (and the wood products business) may not be sustainable in the long term</p>	<p>a. Costs to DCC - The precise net costs associated with re-opening and running the service are difficult to anticipate and there is a risk that unit costs will be exceptionally high</p> <p>b. Business failure - There is a risk that the 'business' arm will no longer make a net profit.</p> <p>c. H&S - The post covid health and safety risks for each individual are difficult to fully anticipate</p> <p>d. Views of some being seen as view of all - It has been difficult to get the views of all priority stakeholders – there is a risk that this is misconceived as the most popular option</p>

option	advantages	disadvantages	risks
<p>2. Work to secure an external organisation to provide a range of activities for people from the existing Meifod building (this may not be woodwork-based activities)</p> <p>Notes</p> <p>a. DCC would need to clarify the terms of the lease re the kinds of activity that can be done within the building and would need to negotiate with a new provider for an offset for the rent costs and building usage</p> <p>b. DCC have already been approached by a social enterpriser with an interest in providing alternative work opportunities from the building</p> <p>c. DCC could invite expressions of interest from providers with a detailed service specification outlining what is needed for citizens</p>	<p>a. Approach - Fits with previously agreed externalisation approach set out in the review</p> <p>b. Building commitment - Still makes use of a building that DCC has a lease on</p> <p>c. New opportunities - Potentially provides alternative activities for people</p> <p>d. Some consistency and familiarity - Individuals already know the building and some of the other attendees</p> <p>e. Personalisation - Externalisation is a chance to re-set the vision and to coproduce a spec with citizens</p> <p>f. Control - DCC would retain control over who provides a service and the type of activity from the building</p>	<p>a. Change – some people might struggle with a change in activities & routine</p> <p>b. Opposition – some citizens, families and staff will be opposed to a change in activity</p> <p>c. Impact on Denbigh - Loss of a well-established and popular business in Denbigh.</p> <p>d. Capital costs - Investment still needed to make the setting usable</p> <p>e. Revenue (unit costs) to DCC - Difficult to anticipate and may still incur high running costs for the building</p> <p>f. Timescale – it could take time to secure a new provider and to establish a new service. People will need something in the interim</p>	<p>a. Lack of interest from other providers (eg due to TUPE liabilities)</p> <p>b. Stakeholder resistance to a change in provider</p> <p>c. could be costly for DCC - Would need to agree terms for occupation, which could be a complex process</p> <p>d. Risk of reverting to option 1 due to above risks</p>

option	advantages	disadvantages	risks
<p>3. Close Meifod and support people in placements elsewhere</p> <p>Notes</p> <ul style="list-style-type: none"> a. DCC would need to secure alternative provision for each person. (NB 6 people have already secured other activities) b. Meifod Staff would need to be re-deployed or face redundancy c. The Cynnig contract would need to be reviewed <p>Could seek a sub-tenant for the building (not related to work opps provision)</p>	<ul style="list-style-type: none"> a. Choice - An opportunity to develop or commission something new and to use the resource wheel to identify alternatives for people b. Cost – Most other similar services are cheaper than Meifod 	<ul style="list-style-type: none"> c. Unpopular in the survey – those who responded were not supportive of this option d. Choice - Limited capacity of existing settings to provide support to Meifod attendees results in reduced choice for people. Survey responses indicate that people value the nature of the work at Meifod e. Cost - Potential cost to DCC of ending the lease early without a replacement use for the building (financial and reputational) f. Timescales – it would be difficult to identify and secure appropriate alternatives and to help people to cope with the change within a short timescale 	<ul style="list-style-type: none"> a. Lack of options for people - Other providers do not have capacity to offer places to Meifod attendees b. Resistance to closure - some people and families might struggle to consider alternatives c. Judicial review if due process not followed d. Reputational damage – due to vocal resistance from some and also lease costs/early surrender costs still being incurred

option	advantages	disadvantages	risks
<p>4. VARIATION OPTION Re-open Meifod as a time limited service. Develop a progression plan for each individual (max 4 years linked to the lease ending).</p> <p>Notes</p> <p>a. This option has been identified in response to some of the feedback from citizens and families – immediate closure would be difficult for some to cope with, but this option allows for a planned approach to the future DCC would need to work with each individual to identify their preferred next steps</p> <p>c. New services or activities would be commissioned within 4 years in response to collated information from the individual progression plans</p>	<p>a. Consistency and familiarity - Existing attendees who wish to return are familiar with Meifod and it allows time to prepare people for change at a pace that suits them</p> <p>b. Building commitment - This option still makes use of a building on which DCC has a lease and rental commitment</p> <p>c. Timescale for re-opening - Compared to option 2 it should be relatively quick to re-open and to re-establish some sort of a service for a time limited period.</p> <p>d. Market – allows time to develop, support or commission alternative activities/services locally</p> <p>e. Choice – allows time to identify and secure appropriate alternative options for each individual and to consider new services - where people want to stay together for example</p> <p>f. Sustainability – enables sustainable options to be developed</p> <p>g. Approach – fits with the externalisation and progression focused approaches</p>	<p>a. No engagement on this option - This wasn't set out in the options presented to stakeholders so hasn't been considered by others</p> <p>b. More detail required - This option would need firming up (perhaps with key stakeholders)</p> <p>c. Costs - See disadvantages (a, b and c) set out in option 1 (although these would be short term with this option as the plan would be to develop alternatives within 4 years)</p> <p>d. Duplication costs - This could be a more expensive option in the short to medium term, whilst/if people are moving on to other activities in a phased way as there could be duplicate costs (i.e. Continuing to run Meifod and purchasing new placements)</p>	<p>a. Costs to DCC - The precise net costs associated with re-opening and running the service even just for 4 years are difficult to anticipate and there is a risk that unit costs will be exceptionally high</p> <p>b. Business failure - There is a risk that the Meifod 'business' arm will no longer make a net profit in this period</p> <p>c. H&S - The post covid health and safety risks for each individual in Meifod are difficult to fully anticipate</p> <p>d. Risk of progression plans not happening within the agreed timeframe and no alternatives established before the lease ends</p>

Meifod Reference Group (2021)

1. Background: Meifod is a DCC managed work opportunity service for adults with learning Disabilities. People attend the service so as to experience a work based environment and to learn new skills as part of their individual care and support plan. Meifod has developed a good reputation for the wood products they produce and sell and by default has become a business as well as a service. However, the original aim of Meifod was not to run as a business but to provide learning and skills development for the people who attend and the Council has, for many years, struggled to balance the competing demands of running both a business and a service.

2. Why is the group needed? (reason for setting up the group)

A 2019 review of services proposed the externalization of Meifod. A 'Meet The Buyer' event was held in March 2020, but work has halted due to the redeployment of CSS staff to covid work. Meifod closed at the end of March 2020 due to lockdown. All Meifod staff were either re-deployed or self-isolated. Meifod has not been able to re-open. Before a decision can be made to re-open, the Council need to consider and review the long term future for Meifod. This group is being established to ensure that the next steps for Meifod are informed by views, experiences and perspectives from a range of stakeholders.

3. What will the group do? (responsibilities)

The group is being established to contribute to the Wellbeing Impact Assessment that will be completed as CSS develop the plans for Meifod by:

- a. looking at what people have said they value about Meifod
- b. considering different options in terms of future support and services for people who attend Meifod from the perspective of the individuals they are there to represent
- c. exploring the advantages and disadvantages of the possible options from a range of perspectives and within the context of the current issues facing Meifod
- d. Considering the impact of future changes

4. Who will be on the group? (Membership)

The group will include the following representatives:

- 2 x Citizens and their self-advocate
- 2 x Family/Carer of people who attend Meifod
- 1 x Parent Carer Forum rep
- 1 x Elected Member (LD Champion)
- 1 x Complex Disability team rep
- 1 x Commissioning rep
- 1 x Contracts rep (on an as and when basis, when required, for advice)
- 1 x Meifod staff rep

- 1 x CSS Service Manager

If a representative is unable to attend he/she should, wherever possible, nominate an alternative representative to attend in their place.

5. Where? (location for meetings)

- The group will meet on Teams.
- The meetings will be recorded for the purposes of note taking. Recordings will be deleted once the notes have been agreed by the group.
- Where safe and appropriate, and by the agreement of all members, the group may choose to meet face to face

6. When? (frequency and timing of meetings)

- ✓ The group will meet at least 4 weekly.
- ✓ This may be more often when required.
- ✓ The Group will mutually agree days and times

7. Other things

- a. Chairing the meeting – the group will be chaired by CSS service Manager, and deputy chair will be Contracts and Commissioning Manager
- b. Conflicts of interest – Conflicts of interest will be declared at the beginning of each meeting. The chair will make the decision as to whether any conflict declared warrants exclusion from all or part of the meeting.
- c. Confidentiality and Data sharing – The names and personal details of citizens should not be shared unless with informed consent
- d. Coordination and administration – meetings will be arranged and minuted by Denbighshire CSS.

Date: September 2021

Reviewing services at Meifod – what are the most significant risks and how do we respond to them?

Risk No.	Description	RAG status	Risk Management Response and actions
1	Reviewing services means that Meifod attendees are left lonely or unsupported		Deploy support or offer alternative services and activities
2	Reviewing services makes people anxious or causes alarm which results in resistance		Provide information and reassurance to priority stakeholders and others
3	The people who are most affected don't get to have a voice		Arrange advocacy and use accessible engagement methods
4	Misinformation on social media increases alarm and anxiety		Release regular press releases and involve communications team
5	The building falls into disrepair whilst closed		Regular building checks
6	Some people find alternative services or support and don't want to return		Monitor changes so as to keep track of future demand for services
7	Negative press results in reputational damage		Press releases and support from communications team
8	Poor engagement from priority stakeholders		Use a range of accessible engagement methods
9	Priority stakeholders are not kept informed		Provide regular updates specifically for priority stakeholders
10	Deployment to covid related work delays the review		Monitor and manage capacity
11	Feedback is inconclusive		Ensure that engagement questions are focused on info required
12	Pressure from non priority stakeholders affects decision making		Prioritisation of stakeholder feedback to inform next steps

Reviewing services at Meifod – what are the most significant risks and how do we respond to them?

13	Alternatives are not feasible		Be realistic with options
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Key to RAG status

Almost certain	A					
Likely	B					
Possible	C					
Unlikely	D					
Rare	E					
		5	4	3	2	1
		Very low	Low	Medium	High	Very high

Reviewing services at Meifod – what are the most significant risks and how do we respond to them?

Other risks to take into account when considering Meifod options

Risk title	Risk description	mitigation
Lease commitment	CSS is committed to a further 4 years on the lease.	Re-assignment of the lease could be considered
Rent increase	The landlord has requested a significant rent increase	negotiation
Reduced sales	Net profit from sales has helped to reduce unit cost of Meifod service provision. Lower productivity will have an impact on sales which in turn will impact on unit costs to DCC of service provision	diversify
Reduced attendance	Lower attendance could have an impact on unit cost to DCC of service provision and may also impact on citizen experience	Adjust staffing levels (although this won't compensate as building costs cannot be adjusted)
Increased cost of raw material	Increased cost of wood will impact on profits and sales which in turn will impact on unit costs to DCC of service provision	Source alternative materials and/or diversify

See additional health and safety risk assessment for outline of H&S risks associated with re-opening

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r	Pwyllgor Craffu Perfformiad
Dyddiad y cyfarfod	14 Hydref 2021
Swyddog Arweiniol	Rhian Evans - Cydlynnydd Craffu
Awdur yr Adroddiad	Rhian Evans - Cydlynnydd Craffu
Teitl	Rhaglen Waith Craffu

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn gofyn i'r Pwyllgor Craffu Perfformiad adolygu ei raglen gwaith i'r dyfodol drafft. Wrth wneud hyn gofynnir i'r Pwyllgor adlewyrchu ar oblygiadau'r ffocws ar weithrediadau critigol i fusnes yn ystod cyfnod argyfwng y pandemig COVID -19 a'r gwaith sy'n digwydd neu'n cael ei gynllunio dan y trefniadau adfer, tra ar yr un pryd yn cadw mewn côf yr eitemau busnes hynny oedd eisoes ar ei raglen gwaith cyn y pandemig.

2. Beth yw'r rheswm dros wneud yr adroddiad hwn?

Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen gwaith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn:

- 3.1 ystyried yr wybodaeth a ddarparwyd ac yn cymeradwyo, diwygio neu'n newid ei raglen gwaith i'r dyfodol fel y gwêl yn briodol; ac
- 3.2 yn penderfynu os oes unrhyw prif bwyntiau neu themau o'r cyfarfod hwn y dymuna dynnu sylw atynt trwy'r wasg a/neu'r cyfryngau cymdeithasol.

4. Manylion yr Adroddiad

- 4.1 Mae Erthygl 7 Cyfansoddiad Cyngor Sir Ddinbych yn nodi cylch gorchwyl, swyddogaethau ac aelodaeth pob Pwyllgor Craffu, yn ogystal â rheolau gweithdrefnau a trafodaethau.
- 4.2 Mae'r Cyfansoddiad yn amodi bod yn rhaid i bwyllgorau craffu'r Cyngor osod, ac adolygu'n rheolaidd, rhaglen ar gyfer eu gwaith i'r dyfodol. Trwy adolygu a blaenoriaethu materion, gall aelodau sicrhau bod y rhaglen waith yn cyflwyno agenda a arweinir gan yr aelodau.
- 4.3 Arfer sydd wedi'i fabwysiadu yn Sir Ddinbych ers nifer o flynyddoedd yw bod pwyllgorau craffu'n cyfyngu ar nifer yr adroddiadau a ystyrir mewn unrhyw gyfarfod i uchafswm o bedwar, yn ogystal ag adroddiad rhaglen waith y Pwyllgor ei hun. Nod y dull hwn yw hwyluso trafodaeth fanwl ac effeithiol ar bob pwnc.
- 4.4 Yn y blynyddoedd diweddar mae Llywodraeth Cymru (LIC) ac Archwilio Cymru wedi tynnu sylw at yr angen i gryfhau rôl craffu ar draws llywodraeth leol a gwasanaethau cyhoeddus yng Nghymru, gan gynnwys defnyddio craffu fel modd o ymgysylltu â phreswylwyr a defnyddwyr gwasanaeth. O hyn allan, disgwylir i graffu ymgysylltu'n well ac yn amlach â'r cyhoedd gyda bwriad i sicrhau penderfyniadau gwell a fydd yn y pen draw yn arwain at well canlyniadau i ddinasyddion. Bydd Archwilio Cymru yn mesur effeithiolrwydd craffu wrth gyflawni'r disgwyliadau hyn.
- 4.5 Gan ystyried y weledigaeth genedlaethol ar gyfer craffu a chanolbwyntio ar yr un pryd ar flaenoriaethau lleol, gwnaeth y Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) argymhell yn ddiweddar y dylai pwyllgorau craffu'r Cyngor, wrth benderfynu ar eu rhaglenni gwaith, ganolbwyntio ar y meysydd allweddol canlynol:
- arbedion ar y gyllideb;
 - cyflawni Amcanion y Cynllun Corfforaethol (gyda phwyslais arbennig ar y modd o'u cyflawni yn ystod cyfnod o galedi ariannol);
 - unrhyw eitemau eraill a gytunwyd gan y Pwyllgor Craffu (neu'r GCIGC) fel blaenoriaeth uchel (yn seiliedig ar y meini prawf profion PAPER - gweler ochr gefn y 'Ffurflen Cynnig gan Aelodau' yn Atodiad 2);
 - Materion brys, na ragwelwyd neu flaenoriaeth uchel; a

- Cefnogi gwaith adfer y Cyngor mewn perthynas ag effeithiau'r argyfwng COVID-19 ar wasanaethau'r Cyngor, yr economi leol a chymunedau'r sir

4.6 Ffurflenni Cynnig ar gyfer Craffu

Fel y crybwyllwyd ym mharagraff 4.2 uchod, mae Cyfansoddiad y Cyngor yn gofyn i bwyllgorau craffu baratoi ac adolygu rhaglen ar gyfer eu gwaith i'r dyfodol. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, os yw'r swyddogion o'r farn fod pwnc yn haeddu'r amser i gael ei drafod ar raglen fusnes y Pwyllgor, mae'n rhaid iddynt wneud cais ffurfiol i'r Pwyllgor i ystyried derbyn adroddiad ar y pwnc hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' sy'n egluro pwrpas, pwysigrwydd a chanlyniadau posibl y pynciau a awgrymir. Does dim un ffurflen gynnig wedi dod i law gan swyddogion i'w ystyried yn y cyfarfod cyfredol.

- 4.7 Er mwyn gwneud gwell defnydd o amser craffu drwy ganolbwyntio adnoddau pwyllgorau i archwilio testunau'n fanwl, gan ychwanegu gwerth drwy'r broses o wneud penderfyniadau a sicrhau gwell canlyniadau ar gyfer preswylwyr, penderfynodd y GCIGC y dylai'r aelodau, yn ogystal â swyddogion, lenwi 'ffurflenni cynnig ar gyfer craffu' yn amlinellu pam eu bod yn credu y byddai'r testun yn elwa o fewnbwn craffu. Mae copi o'r 'ffurflen gynnig gan aelod' i'w gweld yn Atodiad 2. Mae ochr gefn y ffurflen hon yn cynnwys siart lif sy'n rhestru'r cwestiynau y dylai aelodau eu hystyried wrth baratoi i gynnig eitem ar gyfer craffu, ac y dylai pwyllgorau eu gofyn wrth benderfynu ar addasrwydd testun i'w gynnwys ar y rhaglen gwaith i'r dyfodol craffu. Os, ar ôl cwblhau'r broses hon, y penderfynir nad yw'r testun yn addas i'w archwilio'n ffurfiol gan bwyllgor craffu, yna gellir ystyried dulliau eraill o rannu'r wybodaeth neu archwilio'r mater e.e. darparu 'adroddiad gwybodaeth', neu os yw'r mater yn un o natur leol gellir ei archwilio gan y Grŵp Ardal Aelodau (GAA) perthnasol. Ni fydd unrhyw eitemau'n cael eu gynnwys ar raglen gwaith i'r dyfodol heb lenwi 'ffurflen gynnig ar gyfer craffu' a derbyn cymeradwyaeth i'w gynnwys ar y rhaglen gan y Pwyllgor neu'r GCIGC. Mae cymorth ar gael i lenwi'r ffurflenni gan y Cydlynnydd Craffu.

Meifod

- 4.8 Yn dilyn cwblhau yr ymarferiad ymgysylltu gyda rhanddeilad ar ddyfodol y gwasanaethau a ddarperid tan yn ddiweddar trwy fenter cyfleoedd gwaith Meifod,

cytunodd y Cadeirydd i ganfyddiadau ac argymhellion y Grŵp Tasg a Gorffen gael eu cyflwyno i'r Pwyllgor hwn yn y cyfarfod presennol

Rhaglen Gwaith i'r Dyfodol y Cabinet

- 4.9 Wrth benderfynu ar eu rhaglen gwaith i'r dyfodol mae'n bwysig fod pwyllgorau craffu yn ystyried amserlen rhaglen waith y Cabinet. At y diben hwn, mae copi o rhaglen gwaith i'r dyfodol y Cabinet ynghlwm yn Atodiad 3.

Datblygiad Penderfyniadau'r Pwyllgor

- 4.10 Yn Atodiad 4 o'r adroddiad hwn mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn cynghori'r aelodau ar ddatblygiadau yn sgîl y penderfyniadau.

5. Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu

Dan drefniadau craffu'r Cyngor mae'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) yn gweithredu fel pwyllgor cydlynu. Cyfarfu'r Grŵp ar 9 Medi 2021. Cyfeiriodd y Grŵp y pynciau canlynol ar gyfer ystyriaeth y Pwyllgor hwn:

- Absenoldebau a Throsiant Staff yn Sir Ddinbych yn ystod 2020/21 a 2021/22 a'i effaith ar Wasanaethau i Gwsmeriaid
- Cynnydd a chynlluniau ar gyfer y dyfodol o ran lleihau plastigau un defnydd a lleihau carbon yn y Gwasanaeth Prydau Ysgol

Rhaglenwyd cyflwyniad y ddwy eitem ir Pwyllgor yn ei gyfarfod mis Ionawr 2022 (gweler Atodiad 1). Cynhelir cyfarfod nesaf y Grŵp ar 25 Tachwedd 2021.

6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Bydd craffu effeithiol yn gymorth i'r Cyngor gynnal y blaenoriaethau corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor i ddarparu ei flaenoriaethau corfforaethol, i wella canlyniadau i breswylwyr tra hefyd yn dygymod â phwysau ar adnoddau ac ar y gyllideb.

7. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gamau gweithredu yn dilyn ystyried yr eitemau hynny.

8. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

Nid oes Asesiad o Effaith ar Les wedi ei wneud mewn perthynas â phwrrpas neu gynnwys yr adroddiad hwn. Ond bydd y Pwyllgor Craffu, drwy ei waith yn archwilio darpariaeth gwasanaethau, polisïau, gweithdrefnau ac argymhellion, yn ystyried eu heffaith neu eu heffaith posib ar yr egwyddor o ddatblygu cynaliadwy a'r amcanion o ran lles a nodir yn Neddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

9. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

10. Pa risgiau sydd yna ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, drwy adolygu ei raglen gwaith i'r dyfodol yn rheolaidd, gall y Pwyllgor sicrhau y rhoddir ystyriaeth ac yr archwilir meysydd risg pan eu bod yn cael eu nodi, a gwneir argymhellion gyda'r bwriad o fynd i'r afael â'r risgiau hynny.

11. Pŵer i wneud y Penderfyniad

11.1 Adran 21 o Ddeddf Llywodraeth Leol 2000.

11.2 Mae Adran 7.11 Cyfansoddiad y Cyngor yn datgan y bydd pwyllgorau craffu ac/neu'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu yn gyfrifol am osod eu

rhaglenni gwaith eu hunain, gan ystyried dymuniadau Aelodau o'r Pwyllgor nad ydynt yn aelodau o'r grŵp gwleidyddol mwyaf ar y Cyngor.

Swyddog Cyswllt:

Rhian Evans - Cydlynnydd Craffu

Rhif Ffôn: (01824) 712554

E-bost: rhian.evans@sirddinbych.gov.uk

Note: Any items entered in *italics* have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
25 November	Cllr. Julian Thompson-Hill	1.	Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register and risk appetite statement	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Iolo McGregor/Emma Horan	November 2020
	Cllr. Huw Hilditch-Roberts	2.	Customer Relationship Manager (CRM) System (tbc)	To review (i) the implementation of the new CRM/360 system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations; (ii) service demand in terms of supporting recovery from COVID-19 by moving requests on to C360; and (iii) how services and their individual systems link into C360	An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority	Liz Grieve/Ffion Angharad	September 2018 (rescheduled November 2019/rescheduled again March/Oct 2020 & January 2021 due to COVID-19)
	Cllr. Julian Thompson-Hill	3.	Corporate Plan (Q2) 2021/22	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Iolo McGregor/Heidi Barton-Price	March 2021
	Cllr. Brian Jones	4.	Draft Sustainable Travel Plan	To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with	To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by	Emlyn Jones/Mike Jones	By SCVCG June 2018 (rescheduled February

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels)	reducing CO2 emissions and improving travel connectivity		& November 2019, October 2020 & June 2021 due to COVID-19)
27 January 2022	Cllrs. Tony Thomas/ Bobby Feeley	1.	<i>Denbighshire's Housing and Homelessness Strategy Action Plan</i>	<i>To examine the progress made to date in delivering the revised Strategy and Action Plan approved by County Council in December 2020</i>	<i>The identification of actions that will support and ensure the delivery of the Council's Corporate Priorities relating to Housing, Environment, Young People and Resilient Communities and ultimately the Corporate Plan</i>	<i>Emlyn Jones/ Angela Loftus</i>	<i>By SCVCG January 2021</i>
	Cllr. Tony Thomas	2.	Library Service Standards 2020-21	To consider the results of the WG's annual evaluation of the Council's Library Service and receive information on how the Service has progressed and adapted its service provision during the year	Identification of any slippages in performance in order to formulate recommendations to redress the situation and ensure that the Service delivers the Council's Corporate Plan and its priorities in relation to Young People, Resilient and Connected Communities	<i>Liz Grieve/Bethan Hughes</i>	<i>March 2021</i>
	Cllr, Julian Thompson -Hill & Cllr. Huw Hilditch-Roberts	3.	Staff Absences and Turnover in Denbighshire during 2020/21 & 2021/22 and its impact on Customer Services	To examine the data on: (i) staff absences per Council service during 2020/21 and the first three quarters of 2021/22 in comparison to previous years (including data on short and long-term absences);	<i>An assessment of the Council's resilience in dealing with the impact of a pandemic on its staffing resources and the effectiveness of its contingency planning in relation to staff retention and recruitment and how that</i>	<i>Gary Williams/Louise Dougal/Liz Grieve</i>	<i>By SCVCG September 2021</i>

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				(ii) staff turnover per service during 2020/21 and the first three quarters of 2021/22 in comparison to previous years along with the number of staff resignations in each pay grade band (and the reasons for the resignations); (iii) Denbighshire's position in relation to staff absences and staff turnover in comparison to other local authorities and public bodies in Wales; (iv) the findings of the recent Workforce Planning exercise; and (v) the effect of COVID-19 on staff absences and turnover during this period and its consequential impact on customer services	<i>supported the customer experience during difficult times with a view to ensuring that lessons are learnt to further improve the Council's resilience to meet future pressures and unplanned events.</i>		
Possibly invite school reps to observe or participate School Meals Forum Representative to be invited as well to give a national perspective	Cllr. Brian Jones/Cllr. Huw Hilditch-Roberts	4.	<i>Progress and future plan on reduction of single use plastics and carbon reduction in the School Meals Service</i>	To examine: (i) <i>the progress made to date with respect of reducing the Service's use of single use plastics within the Service and the school canteens across the county; and</i> (ii) <i>future plans for using single use plastics within the Service and how it aims to contribute towards the Council's aim of being net carbon zero by 2030</i>	<i>By sharing good practice to devise deliverable and solutions that will secure a sustainable Service for the future that provides food for the county's pupils whilst also reducing carbon output and supporting the Council's Environment corporate priority and delivering its Climate and Ecological Change Strategy</i>	<i>Tony Ward/Hayley Jones</i>	<i>By SCVCG September 2021</i>

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
on the issue							
17 March	Cllr. Huw Hilditch-Roberts	1.	Curriculum for Wales [Education]	To detail the progress made to date towards the implementation of the new Curriculum for Wales along with the support provided by the local education authority and GwE to schools, education staff and governing bodies in readiness for the delivery of the new curriculum from September 2022	Assurances that all educational establishments and staff are fully equipped and trained to deliver the new curriculum, identification of any gaps or risks associated with the provision and solutions to address them, ahead of its implementation with a view to ensuring that children and young people in Denbighshire realise their full potential in line with the Council's Corporate Plan	Geraint Davies/James Brown/GwE	June 2021
	Cllr. Huw Hilditch-Roberts	2.	Additional Learning Needs (ALN) Transformation [Education]	To examine the Council's compliance with the statutory requirements of the Additional Learning Needs and Education Tribunal (Wales) Act 2018	To reduce the risk of the Authority not complying with any of the requirements of the Act and to ensure that every pupil and student in the County is given the required support and opportunities to realise their full potential	Geraint Davies/Mari Gaskell/Joseph Earl	June 2021
28 April							
9 June	Cllr. Bobby Feeley	1.	Draft Director of Social Services Annual Report	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins	July 2021
14 July							

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
29 September	Cllr. Huw Hilditch-Roberts	1.	Provisional External Examinations and Teacher Assessments [Education] (tbc)	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Geraint Davies/GwE	July 2021
	Cllr. Bobby Feeley	2.	Hafan Deg, Rhyl (tbc) Representatives from KL Care to be invited to attend	To monitor the effectiveness of the transfer of the facility and services to an external provider and the provider's progress in growing and expanding the services available at the centre, including the lessons learnt from COVID-19 and the new services commissioned as a result of the pandemic (the report to include an updated Well-being Impact Assessment)	To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014	Phil Gilroy/Ann Lloyd/Katie Newe/Ben Chandler	September 2019 (Rescheduled October 2020, January & March 2021 due to COVID-19)
24 November							
January 2023	Cllr. Huw Hilditch-Roberts	1.	Verified External Examinations [Education]	To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils. The report to include actual figures in addition to percentages along with school absenteeism and exclusion data. The report to incorporate GwE's Annual report and information on	Scrutiny of performance leading to recommendations for improvement	Geraint Davies/GwE	July 2021

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				<i>the 5 year trend in relation to educational attainment in Denbighshire</i>			

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<p><i>School Categorisation according to Welsh—medium Provision</i></p> <p><i>tbc (late 2021/early 2022) dependent upon WG</i></p> <p>Education</p>	<p><i>To outline the conclusions of the recent Welsh Government consultation and its implications for Denbighshire schools and pupils</i></p>	<p><i>Identification of potential changes to the Council's education policies and any associated costs and budget implications</i></p>	<p><i>Geraint Davies/James Curran</i></p>	<p><i>January 2021</i></p>
<p><i>Learner Travel Measure (Wales) 2008</i></p> <p><i>tbc (late 2021/early 2022) dependent upon WG</i></p> <p>Education</p>	<p><i>To outline the conclusions of the recent Welsh Government consultation on the Measure and its implications for Denbighshire schools and pupils</i></p>	<p><i>Identification of potential changes to the Council's learner travel policy and any associated costs and budget implications</i></p>	<p><i>Geraint Davies/Ian Land</i></p>	<p><i>January 2021</i></p>
<p><i>Dolwen Residential Care Home</i></p>	<p><i>To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh</i></p>	<p><i>Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives</i></p>	<p><i>Task and Finish Group/Phil Gilroy/Abbe Harvey</i></p>	<p><i>July 2018 (currently on-hold due to COVID-19)</i></p>
<p><i>Post 16 provision at Rhyl College (suggested for scrutiny during service challenge)</i></p> <p><i>Date tbc following the easing of COVID-19 restrictions</i></p>	<p><i>To examine the post 16 provision at Rhyl College</i></p>	<p><i>The development of an effective working relationship between the College and the Council to secure the delivery of courses required to support the delivery of the North Wales Growth Deal and improve the future prospects of the area's students</i></p>	<p><i>Rhyl College (and invite Geraint Davies & John Evans – post 16 officer from DCC)</i></p>	<p><i>By SCVCG July 2020</i></p>

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
November 2021	Position regarding Cefndy Healthcare Annual Reports 2019/20 & 2020/21 and Annual Plan 2021/22 & Options Appraisal for future business delivery	To consider: (i) the company's performance during 2019/20 & 2020/21 and its Annual Plan for 2021/22; and (ii) the findings of the Project Board's work in drawing up an options appraisal for future delivery of the company's business to enable the Committee to: (i) undertake an assessment of the company's performance in delivering its business within budget and meeting targets will assist with the identification of future trends and requirements; (ii) Formulate recommendations in relation to a future business model that will support the delivery of the Council's priority relating to Resilient Communities	Phil Gilroy/Ann Lloyd/Nick Bowles	August 2021
March 2022 & September 2022 [Information]	Corporate Plan 2017/22 Q1 2021/22 & Corporate Plan 2017/22 (Q3) 2021/22 To monitor the Council's progress in delivering the Corporate Plan	Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Iolo McGregor/Heidi Barton-Price	September 2018
Feb/May/Sept/November each year [Information]	Quarterly 'Your Voice' complaints performance to include social services complaints	To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future	Kevin Roberts/Ann Lloyd/Phil Gilroy	November 2018

		<p>complaints will be dealt with within the specified timeframe;</p> <p>(ii) how services encourage feedback and use it to redesign or change the way they deliver services; and</p> <p>(iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them.</p> <p>Report to include example(s) of complaints and compliment(s) received.</p> <p><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></p>		
Information Report (June 2020 rescheduled to December 2021)	Housing Services – Review of the effectiveness of the new working model for Housing Officers and the development of new ways of working with residents from the lessons learnt through COVID-19	To review the effectiveness and impact of the new Housing Officer model in delivering personal advice and support to tenants, particularly those who reside in older people's schemes	Geoff Davies	March 2019 (rescheduled May 2019 & then Jan 2021 at officers request due to COVID-19 pressures)

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
25 November	11 November	27 January 2022	13 January 2022	17 March	3 March

Performance Scrutiny Work Programme.doc
Updated 04/10/2021 RhE

Mae tudalen hwn yn fwriadol wag

Ffurflen Gynnig ar gyfer Rhaglen Gwaith i'r Dyfodol Craffu	
ENW'R PWYLLGOR CRAFFU	
AMSERLEN I'W HYSTYRIED	
TESTUN	
Beth sydd angen ei graffu arno (a pham)?	
Ydi'r mater yn un o bwys i drigolion/busnesau lleol?	YDI/NAC YDI
Ydi craffu yn gallu dylanwadu ar bethau a'u newid? (Os 'ydi' nodwch sut rydych chi'n meddwl y gall craffu ddylanwadu neu newid pethau)	YDI/NAC YDI
Ydi'r mater yn ymwneud â gwasanaeth neu faes sy'n tanberfformio?	YDI/NAC YDI
Ydi'r mater yn effeithio ar nifer fawr o drigolion neu ardal fawr o'r Sir? (Os 'ydi', rhwch syniad o faint y grŵp neu'r ardal yr effeithir arni)	YDI/NAC YDI
Ydi'r mater yn gysylltiedig â blaenoriaethau corfforaethol y Cyngor? (Os 'ydi' nodwch pa flaenoriaethau)	YDI/NAC YDI
Hyd y gwyddoch, oes yna rywun arall yn edrych ar y mater hwn? (Os 'oes', nodwch pwy sy'n edrych arno)	OES/NAC OES
Os derbynnir y testun ar gyfer craffu, pwy fyddai arnoch chi eisiau eu gwahodd e.e. Aelod Arweiniol, swyddogion, arbenigwyr allanol, defnyddwyr y gwasanaeth?	
Enw'r Cynghorydd/Aelod Cyfetholedig	

Dyddiad	
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Ystyried addasrwydd pwnc ar gyfer craffu

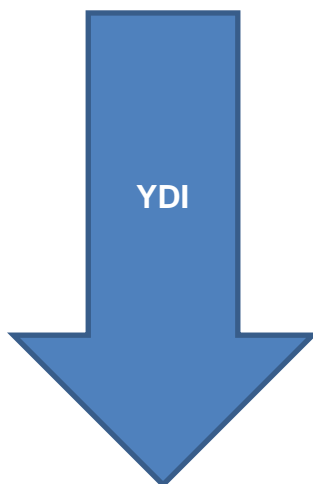
Ffurflen Gynnig / Cais a dderbyniwyd

(dylid rhoi ystyriaeth ofalus i'r rhesymau dros wneud cais)



Ydi o'n bodloni'r gofynion canlynol?

- **Diddordeb Cyhoeddus** – ydi'r mater o bwys i drigolion?
- **Effaith**– fedr craffu yn gael effaith ar bethau a'u newid?
- **Perfformiad** – ydi o'n wasanaeth neu faes sy'n tanberfformio?
- **Graddfa** – ydi o'n effeithio ar nifer o drigolion neu ardal ddaearyddol fawr?
- **Ailadrodd** – ydi'r mater yn destun craffu/ymchwiliad gan berson neu gorff arall?



NAC
YDI



Dim gweithredu pellach gan y Pwyllgor Craffu. Gellir ei gyfeirio at gorff arall neu ofyn am adroddiad er gwybodaeth.

- Penderfynu ar y canlyniadau a ddymunir
- Penderfynu ar gwmpas a swmp y gwaith craffu sydd ei angen a'r dull mwyaf priodol o graffu (h.y. adroddiad pwyllgor, ymchwiliad grŵp tasg a gorffen neu aelod cyswllt ac ati)
- Os penderfynir sefydlu grŵp tasg a gorffen, dylid penderfynu ar amserlen yr ymchwiliad, pwy fydd yn rhan o'r ymchwiliad, beth yw'r gofynion ymchwilio, a oes angen cyngor arbenigol a thystion, a beth yw'r trefniadau adrodd ac ati.

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
19 Oct	1	Graphic Design and Print Framework	To seek approval for the tender award to suppliers	Yes	Councillor Huw Hilditch-Roberts / Sian Owen / Cheryl Evans
	2	Award of the Concession Contract for the operation of Household Recycling Centres (Conwy and Denbighshire)	To seek approval of the contract award [by Conwy County Borough Council]	Yes	Councillor Brian Jones / Tony Ward / Tara Dumas / Alan L Roberts
	3	Proposed approach to tendering for phase 2 contract for DCC Waste Transfer Station, Colomendy Industrial Estate, Denbigh	To seek Cabinet approval for the tender process	Yes	Councillor Brian Jones / Tony Ward / Peter Clayton
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
23 Nov	1	Corporate Plan Update: July to September 2021	To monitor the Council's progress in delivering the Corporate Plan 2017 – 2022	Tbc	Councillor Julian Thompson-Hill / Iolo McGregor
	2	Levelling Up – Vale of Clwyd and Clwyd West bid approval			Councillor Hugh Evans / Emlyn Jones / Gareth

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
					Roberts
	3	Contract Award – Redevelopment of the former library in Nant Hall Road, Prestatyn	To award the construction contract for council housing development	Yes	Councillors Tony Thomas & Julian Thompson-Hill / Mark Dixon
	4	Future of Meifod	To consider the future operation of services at Meifod following the recent engagement exercise with citizens who attend and their families	Yes	Councillor Bobby Feeley / Phil Gilroy
	5	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	6	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
14 Dec	1	Welsh in Education Strategic Plan	To approve the new Welsh in Education Strategic Plan before submission to Welsh Government.	Tbc	Councillor Huw Hilditch-Roberts/ Carwyn Edwards
	2	Queens Market Phase 1 – award construction contract	To seek approval to award a contract for the delivery of Phase 1 of the Queens	Yes	Councillor Hugh Evans / Russell Vaughan

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			Building Rhyl		
	3	Proposed Minimum Standard for Denbighshire County Council New Build and Major Extension/Refurbishment Construction Projects	A decision is required on the adoption and implementation of the proposed minimum standard which would impose a duty on all Council services to ensure all new build and major extensions/refurbishment construction projects are built to meet in use and embodied carbon targets	Yes	Councillor Brian Jones / David Lorey
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
18 Jan	1	Central Rhyl Flood Defence Scheme	To recommend that Council agree the funding for the schemes and permit the service to proceed to the construction phase	Tbc	Councillor Brian Jones / Tony Ward / Wayne Hope / Matthew Hazlewood / Helen Johnson
	2	Prestatyn Flood Defence	To recommend that Council	Tbc	Councillor Brian Jones / Tony

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		Scheme	agree the funding for the schemes and permit the service to proceed to the construction phase		Ward / Wayne Hope / Matthew Hazlewood / Helen Johnson
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>October</i>	<i>5 October</i>	<i>November</i>	<i>9 November</i>	<i>December</i>	<i>30 November</i>

Updated 04/05/2021 - KEJ

Cabinet Forward Work Programme.doc

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
15 July 2021	5. DRAFT DIRECTOR OF SOCIAL SERVICES ANNUAL REPORTS 2019/20 & 2020/21	<i>RESOLVED that, subject to the above observations and the provision of the requested information, to confirm that the reports provided a clear account of performance in 2019 – 2020 and 2020 – 21.</i>	Lead Member, Director of Social Services/Corporate Director: Communities and officers informed of the Committee's recommendations. Officers undertook to forward the Committee's appreciation of all social care staff's efforts and hard work during the pandemic on to the staff.

Mae tudalen hwn yn fwriadol wag